

Pursuant to notice and due call a regular meeting of the Upper Minnesota River Watershed District Board was held Tuesday October 9, 2018 at the district office at 211 Second Street SE in Ortonville, MN. Board members present were: Gillespie, Toelle, Holker, Haugen and Meyer. Staff members present were Radermacher and Doschadis.

Chairperson Toelle called the meeting to order at 1:00 p.m.

MINUTES

Minutes from the September 11, 2018 regular meeting were reviewed. Motion to approve the minutes by Gillespie, seconded by Holker. Motion carried. All in favor: 5, against: 0.

Manager Appointment

Manager Oath of Office and Bond were reviewed and signed by Gene Meyer, witnessed and signed by Holker.

CORRESPONDENCE

1. Request for information from Mark Busse has not been returned to our office.
2. Drainage complaint (Section 5 Big Stone Twp.) Administrator Radermacher updated the board on a new landowner concern from Rodney Carlson. The district will continue to monitor the area of concern.
3. Discussion on Strong/Shannon permits – Section 20 and 21 Prior Twp. It appears that the landowner requested a Locate in the area, at this time we do not have a permit for work on file.
4. Rice Creek MAWD Resolution was discussed and a motion was made by Gillespie, seconded by Toelle to send a letter of support from the UMRWD. Motion carried. All in favor: 5, against: 0.
5. Email from BS County – Sec. 10 & 11 of Akron Twp was discussed, no concerns at this time.
6. USF&WS Data Request on Sec. 11 of Otrej Twp. A motion was made by Holker, seconded by Gillespie to release the requested information to USF&WS once payment has been received.

OLD BUSINESS

1. Whetstone River Restoration
 - a. District is waiting on Agreement/Response from Paul Strong/Hedge Family.
 - b. Debris site was discussed and the district will continue contact with MCPA to make sure all necessary precautions are taken when removing and relocating items for the debris site.
2. Toelle Coulee
 - a. Easements were discussed.
 - b. Administrator Radermacher explained the New Highway 28 culvert and MN DOT/Bypass Road.
3. Marsh Lake Project
 - a. Construction update was given by Administrator Radermacher.
4. WRAPs update was given by Doschadis. County and Watershed Staff continue to work on the Shoreline Inventory of Big Stone Lake. Doschadis has taken multiple trips to Bonanza Education Center to talk to youth about the UMRWD and our efforts to improve water quality, area impacts on fish, stream morphology and erosion.

NEW BUSINESS

1. UMRWD has not received any additional information on Swenson Lake – Rinke Noonan Letter and Summons.
2. Petition for Watershed District Boundary Change.
A Public Meeting will be held on Nov. 26, 2018. Letters will be sent to all landowners affected.

3. 2018 Audit was reviewed. A motion was made by Haugen, seconded by Meyer to authorize Toelle to sign the Representation Letter.

NEW PERMITS

1. Darren & Amy Lang - #47-18(SW ¼ Sec. 34 Foster Twp.) A motion was made by Toelle to approve the permit as submitted, seconded by Haugen. All in favor: 5, against: 0
 2. Greg Peterson - #48-18(NE ¼ Sec. 32 Big Stone Twp.) A motion was made by Holker to approve the permit as submitted, seconded by Gillespie. All in favor: 5, against: 0
 3. Edward Anderson - #49-18(W ½, SE ¼ Sec. 25 Almond Twp.) A motion was made by Gillespie to approve the permit as submitted, seconded by Meyer. All in favor: 5, against: 0
 4. Todd Sandberg - #50-18(NE ¼ Sec. 36 Prior Twp.) A motion was made by Haugen to approve the permit pending receipt of downstream landowner signature, seconded by Toelle. All in favor: 5, against: 0
 5. Todd Sandberg - #51-18(SE ¼ Sec. 33 Almond Twp.) A motion was made by Toelle to approve the permit pending receipt of downstream landowner signature, seconded by Meyer. All in favor: 5, against: 0
 6. Donald Diekmann - #52-18(NE ¼ Sec. 24 Browns Valley Twp.) A motion was made by Gillespie to approve the permit as submitted, seconded by Haugen. All in favor: 5, against: 0
 - 7a. Scott Olson - #53-18A (E ½, SE ¼, NE ¼ Sec. 5 Shible Twp.) A motion was made by Toelle to approve the permit as submitted, seconded by Meyer. All in favor: 5, against: 0
 - 7b. Scott Olson - #53-18B (W ½, NW ¼ Sec. 4 Shible Twp.) A motion was made by Toelle to table the permit pending a resolution of downstream issues or further explanation of drainage in the area, seconded by Meyer. All in favor: 5, against: 0
 8. Gary Haugen - #54-18(NW ¼ Sec. 25 Almond Twp.) A motion was made by Gillespie to table the permit pending downstream landowner signature and approval from DNR, seconded by Toelle. All in favor: 4, against: 0, with Haugen abstaining.
 9. Kyle Gillespie - #55-18(NW ¼ Sec. 32 Malta Twp.) A motion was made by Toelle to approve the permit pending receipt of downstream landowner signature, seconded by Haugen. All in favor: 5, against: 0
- Manager Gillespie left the meeting.
10. Evan Holker - #57-18 (W ½ Sec. 30 Otreyp Twp.) A motion was made by Haugen to approve the permit as submitted, seconded by Meyer. All in favor: 3, against: 0, with Holker abstaining.

ADMINISTRATOR APPROVED PERMITS

1. Harold Dimberg - #56-18 (NE ¼ Sec 9 Ortonville Twp.) (Clean ditch)

PERMITS PENDING

1. Ray Arens - #31-17 (SE ¼ Sec. 6 Toqua Twp.)
2. Richard Ehrenberg - #39-17(S ½, SW ¼ Sec. 15 Akron Twp.)
3. Lismore Colony - #54-17(SE ¼ Sec. 28 Prior Twp.)
4. Lismore Colony - #55-17(NE ¼ Sec. 31 Prior Twp.)
5. Lismore Colony - #56-17(SE ¼ Sec. 29 Prior Twp.)
6. Kevin Gloege - #61-17(NE ¼ of Sec. 22 Odessa Twp.)
7. Shible Twp. - #9-18(SE ¼, SE ¼ Sec. 3 Shible Twp.)
8. Steve Mitlyng - #20-18(75855 Sunset View, Sec. 18 Big Stone Twp.)
9. Bruce Moberg - #22-18(SW ¼ Sec. 27 Almond Twp.)
10. Paul Strong - #27-18(NW ¼ Sec. 21 Prior Twp.)
11. Paul Volkenant - #31-18(NW ¼, SW ¼ Sec. 9 Odessa Twp.)
12. Akron Township - #35-18(SE ¼ Sec. 1 Lower Akron Twp.)
13. David Botker - #36-18(SW ¼ Sec. 1 Prior)
14. Koosman Farms - #37-18(S ½ Sec. 13 Akron Twp.)

UPCOMING EVENTS

1. UMRWD Regular Meeting – November 13, 2018 – 1:00 p.m.
2. BWSR Academy – October 29 – 31 – Brainerd, MN
3. Public Mtg. Boundary Change – Graceville Community Center – November 26th
4. MAWD Annual Mtg. – November 28th - 30th – Alexandria, MN

October 2018 Disbursements

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Split</u>	<u>Amount</u>
CenBank Administrative				
10/01/2018	8070	BWSR	Managers - Expenses	-135.00
10/01/2018	8071	Payroll # 19	Payroll Expenses	-3,019.16
10/01/2018	8073	First National Bank	-SPLIT-	-260.39
10/01/2018	8074	NCPERS	Insurance	-16.00
10/01/2018	8075	Kjohlaug Environmental Services	Kleindl Wetland	-2,133.93
10/01/2018	8076	Houston Engineering	Whetstone Project	-5,164.50
10/01/2018	8077	Dianne Radermacher	Managers - Expenses	-117.72
10/01/2018	8078	Dianne Radermacher	Managers - Expenses	-141.70
10/02/2018		Midcontinent	-SPLIT-	-133.01
10/02/2018		PERA	Payroll Expense - ER PERA	-585.07
10/04/2018		LMCIT	Dues and Fees	31.00
10/05/2018		CBSA	-SPLIT-	-111.93
10/09/2018	8079	Post Office	Office Supplies	-100.00
10/09/2018	8080	Amber Doschadis	Managers - Expenses	-343.35
10/09/2018	8081	Rinke Noonan	Whetstone Project	-398.00
10/09/2018	8082	Robert Toelle	Managers - Expenses	-110.14
10/09/2018	8083	Wanda Holker	Managers - Expenses	-135.06
10/09/2018	8084	Terry Gillespie	Managers - Expenses	-89.97
10/09/2018	8085	Gary Haugen	Managers - Expenses	-82.89
10/09/2018	8086	Gene R Meyer	Managers - Expenses	-93.24
10/16/2018	8087	Payroll # 20	Payroll Expenses	-3,212.04
10/16/2018	8089	Verizon Wireless	Phone	-72.85
10/17/2018	8090	Greg Peterson	Office Rent	-395.00
10/18/2018		PERA	Payroll Expense - ER PERA	-623.05
10/19/2018		IRS	Payroll Expense	-2,001.36
10/22/2018		Blue Cross Blue Shield of MN	Insurance	-403.56
10/22/2018		Cenbank	Misc. Expense	-2.50
10/25/2018		Stevens County	Stevens County - Admin.	184.60
10/31/2018			State of MN Subsidy	3,684.28
10/31/2018		Midcontinent	-SPLIT-	-132.21
10/31/2018			Interest	<u>5.77</u>
Total CenBank Administrative				16,107.98
CenBank BV Mitigation Project				
10/18/2018			Browns Valley Flood Mitigation	26,313.25
10/18/2018	230	Rinke Noonan	Browns Valley Flood Mitigation	-4,064.00
10/18/2018	231	Houston Engineering	Browns Valley Flood Mitigation	22,249.25
10/30/2018			Interest	<u>8.92</u>

Total CenBank BV Mitigation Project

8.92

Cenbank Certificate

Total Cenbank Certificate

CenBank Municipal Savings

10/30/2018		Interest	<u>0.07</u>
Total CenBank Municipal Savings			0.07

Minnwest Bank Maintenance Fund

10/01/2018	2539	Dianne Radermacher	Managers - Expenses	-61.12
10/01/2018	2540	City of Ortonville MN	Electric	-86.95
10/17/2018	2541	Dillon's Lawn Care	Mowing	-300.00
10/17/2018	2542	Dillon's Lawn Care	Mowing	<u>-175.00</u>
Total Minnwest Bank Maintenance Fund				-623.07

Chairman Toelle adjourned the meeting at 3:00 pm.

Respectfully Submitted by,

Approved by,

Amber Doschadis, Coordinator

Wanda Holker, Secretary