

Pursuant to notice and due call a regular meeting of the Upper Minnesota River Watershed District Board was held Tuesday November 13, 2018 at the district office at 211 Second Street SE in Ortonville, MN. Board members present were: Gillespie, Toelle, Holker, Haugen and Meyer. Staff members present were Radermacher and Doschadis. Members of the public present were Wayne Lehne and Scott Olson.

Chairperson Toelle called the meeting to order at 1:00 p.m.

MINUTES

Minutes from the October 9, 2018 regular meeting were reviewed. Motion to approve the minutes by Meyer, seconded by Gillespie. Motion carried. All in favor: 5, against: 0.

VISITORS

1. Wayne Lehne whom attended the meeting from 1:10 to 1:20 came representing Hegbert Twp. requesting that the tile in Section 3 of Shible Twp. be opened for the winter. Gillespie made a motion to approve staff to contact Hegbert Township and request that the tile be opened by November 19th and surrounding landowners are to be notified as well. Haugen seconded this motion. Motion carried. All in favor: 5, against: 0.
2. Scott Olson attended the meeting from 1:00 to 1:10 to explain the drainage area and work he is requesting in Section 5 of Shible Township Permit. The board recognized that the basin Olson is proposing draining into is landlocked and a motion was made by Toelle to approve Permit # 53-18B, seconded by Gillespie. Motion carried. All in favor: 5, against: 0.

CORRESPONDENCE

1. Discussion on Strong/as built in Section 20 and 21 Prior Twp. Last correspondence with Strong will be added to permit #5-18 as an as built.
2. Ditch Cleanout Section 19 Prior Twp. (Gene Weihe). The Board discussed the unpermitted cleanout and a motion by Meyer was made to have staff send a letter requesting an after the permit requiring township signature, a minimum of 10' buffer strip be planted on each side of ditch and indicate that the spoils spread in Prior 20 are of some concern. All in favor: 5, against: 0.
3. MAWD Resolutions were reviewed; delegates will be Holker and Haugen with Meyer as alternate.
5. USF&WS additional data request. Doschadis will send requested information once payment is received.
6. Lake Eli Outlet Structure. Work by Big Stone County is scheduled to begin this week.
7. Easement and Hold Harmless Agreement with Doug Gronholz was discussed.

OLD BUSINESS

1. Whetstone River Restoration
 - a. Agreement/Response from Paul Strong/Hedge Family requesting a flood protection guarantee for the cold storage building was discussed. Houston Engineering will look into this request.
 - b. Meeting with EPA on Debris site. Houston Engineering is creating a project plan that will be given to the Big Stone County Environmental Office to present to EPA on our behalf.
 - c. Wetland delineation work has begun.
 - d. Cultural Resource study will be scheduled for 2019 with an estimated cost of \$20,000.00
2. Toelle Coulee
 - a. Easement Agreements have been mailed and staff is prepared for questions from landowners.
 - b. Houston Engineering will discuss a cost share on the new Highway 28 culvert with MN DOT as well as the placement of a Bypass Road.

3. Marsh Lake Project

- a. Construction update was given by Administrator Radermacher.

4. WRAPs update was given by Doschadis.

NEW BUSINESS

1. Petition for Watershed District Boundary Change – Public Meeting – Nov. 26, 2018 @ 9:00 am. A motion to hold a Special Meeting on this day was made by Toelle, seconded by Haugen. All in favor: 5, against: 0.
2. Meeting at BdSWD regarding proposed Runoff and Sediment Delivery Option (RSDO) will be at 1:00pm. A motion to hold a Special Meeting on this day was made by Gillespie, seconded by Haugen. All in favor: 5, against: 0.
3. Big Stone County Commissioners voiced concerns of water to Todd Larson, County Engineer. A meeting to discuss the matter will be held and UMRWD will plan to attend.
4. Swenson Lake- Letter from Rinke Noonan. A motion was made by Haugen for Administrator Radermacher to contact Rinke Noonan and follow Kolb's legal advisement on a request to remove the earthen dike, seconded by Gillespie. All in favor: 5, against: 0.

NEW PERMITS

1. Todd Sandberg - #59-18(NE ¼ Sec. 36 Prior Twp.) A motion was made by Toelle to approve the after the fact permit with special provision to follow NRCS guidelines, seconded by Holker. All in favor: 5, against: 0.
2. Kevin Gloege - #60-18(NE ¼ Sec. 22 Odessa Twp.) A motion was made by Gillespie to approve the permit as submitted pending downstream landowner signature, seconded by Haugen. All in favor: 5, against: 0,
3. Paul Strong - #61-18(NW ¼ Sec. 21 Prior Twp.) A motion was made by Holker to approve the permit as submitted, seconded by Meyer. All in favor: 5, against: 0,
4. Norman Giese - #63-18(Sec. 30 Shible Twp.) A motion was made by Meyer to approve the permit as submitted, seconded by Toelle. All in favor: 5, against: 0,

ADMINISTRATOR APPROVED PERMITS

1. Paul Radermacher - #58-18(SE ¼ Sec. 28 Big Stone Twp.)(Ditch cleanout)
2. Gary Haugen - #62-18(Sec. 12, 13, 14, 23 Almond & 5, 8 Big Stone Twp.)

PERMITS PENDING

1. Ray Arens - #31-17 (SE ¼ Sec. 6 Toqua Twp.)
2. Richard Ehrenberg - #39-17(S ½, SW ¼ Sec. 15 Akron Twp.)
3. Lismore Colony - #54-17(SE ¼ Sec. 28 Prior Twp.)
4. Lismore Colony - #55-17(NE ¼ Sec. 31 Prior Twp.)
5. Lismore Colony - #56-17(SE ¼ Sec. 29 Prior Twp.)
6. Kevin Gloege - #61-17(NE ¼ of Sec. 22 Odessa Twp.)
7. Shible Twp. - #9-18(SE ¼, SE ¼ Sec. 3 Shible Twp.)
8. Steve Mitlyng - #20-18(75855 Sunset View, Sec. 18 Big Stone Twp.)
9. Bruce Moberg - #22-18(SW ¼ Sec. 27 Almond Twp.)
10. Paul Strong - #27-18(NW ¼ Sec. 21 Prior Twp.)
11. Paul Volkenant - #31-18(NW ¼, SW ¼ Sec. 9 Odessa Twp.)
12. Akron Township - #35-18(SE ¼ Sec. 1 Lower Akron Twp.) Township has changed the permit to replace culverts rather than upsize. A motion was made by Meyer to approve the permit as submitted, seconded by Toelle. All in favor: 5, against: 0.
13. David Botker - #36-18(SW ¼ Sec. 1 Prior)
14. Koosman Farms - #37-18(S ½ Sec. 13 Akron Twp.)
15. Todd Sandberg - #50-18(NE ¼ Sec. 36 Prior Twp.)

16. **Todd Sandberg - #51-18(SE ¼ Sec. 33 Almond Twp.)** Toelle made a motion to have staff send a letter to the downstream landowner requesting their attendance at the next board meeting to discuss their reservations on signing the permit, seconded by Meyer. All in favor: 5, against: 0.
17. Gary Haugen - #54-18(NW ¼ Sec. 25 Almond Twp.)
18. Kyle Gillespie - #55-18(NW ¼ Sec. 32 Malta Twp.)

UPCOMING EVENTS

1. UMRWD Regular Meeting – December 11, 2018 – 1:00 p.m.
2. Mtg. BdSWD - Wednesday, November 14th at 1 pm proposed Runoff and Sediment Delivery Option
3. Public Mtg. Boundary Change – Graceville Community Center – November 26th @ 9:00 am
4. MAWD Annual Mtg. – November 28th - 30th – Alexandria, MN

November 2018 Disbursements

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Split</u>	<u>Amount</u>
CenBank Administrative				
11/01/2018	8091	Staff Payroll	Payroll Expense	-3,239.08
11/01/2018	8093	Dianne Radermacher	Sick Payout	-1,272.10
11/01/2018	8094	Dianne Radermacher	Managers - Expenses	-58.32
11/01/2018	8095	Amber Doschadis	Managers - Expenses	-425.95
11/01/2018	8096	Amber Doschadis	Misc. Expense	-1,551.83
11/01/2018	8097	GoFaster's Powersports & Marine	WRAPS	-225.00
11/01/2018	8098	NCPERS	Insurance	-32.00
11/01/2018	8099	Ricoh USA, Inc.	Copier Lease	-90.58
11/01/2018	8100	Kjohlaug Environmental Services	Kleindl Wetland	-822.50
11/02/2018		PERA	Payroll Expense - ER PERA	-627.96
11/05/2018		CBSA	-SPLIT-	-111.93
11/13/2018		State of Minnesota	WRAPS	10,517.04
11/13/2018	8101	Wanda Holker	Managers - Expenses	-135.06
11/13/2018	8102	Terry Gillespie	Managers - Expenses	-89.97
11/13/2018	8103	Gene R Meyer	Managers - Expenses	-93.24
11/13/2018	8104	Gary Haugen	Managers - Expenses	-82.89
11/13/2018	8105	Robert Toelle	Managers - Expenses	-110.14
11/13/2018	8106	Gary Haugen	Managers - Expenses	-80.16
11/14/2018			Misc. Receipts	89.16
11/16/2018	8107	Staff Payroll	Payroll Expense	-3,081.28
11/16/2018	8109	Verizon Wireless	Phone	-72.85
11/16/2018	8110	Greg Peterson	Office Rent	-395.00
11/16/2018	8111	Rinke Noonan	Whetstone Project	-219.00
11/16/2018	8112	Houston Engineering	Whetstone Project	-2,386.75
11/19/2018		PERA	Payroll Expense - ER PERA	-597.33
11/19/2018		IRS	Payroll Expense	-2,396.98
11/20/2018		Blue Cross Blue Shield of MN	Insurance	-403.56
11/20/2018		Cenbank	Misc. Expense	-2.50
11/29/2018		Big Stone County	Tax Levy	83,654.47
11/30/2018		Stevens County	Tax Levy	225.66
11/30/2018		Midcontinent	-SPLIT-	-132.42
11/30/2018			Interest	5.39
Total CenBank Administrative				75,755.34

CenBank BV Mitigation Project

11/02/2018	232	Rinke Noonan	Browns Valley Flood Mitigation	-1,743.60
11/30/2018			Interest	<u>6.95</u>
Total CenBank BV Mitigation Project				-1,736.65

Cenbank Certificate

Total Cenbank Certificate

CenBank Municipal Savings

11/30/2018			Interest	<u>0.07</u>
Total CenBank Municipal Savings				0.07

Minnwest Bank Maintenance Fund

11/01/2018	2543	City of Ortonville	Electric	-75.12
11/01/2018	2544	Dianne Radermacher	Managers - Expenses	-61.12
11/13/2018	2545	Big Stone County Highway Dept.	Mowing	-27.50
11/13/2018	2546	Dillon's Lawn Care	Mowing	<u>-200.00</u>
Total Minnwest Bank Maintenance Fund				-363.74

Chairman Toelle adjourned the meeting at 3:05 pm.

Respectfully Submitted by,

Approved by,

Amber Doschadis, Coordinator

Wanda Holker, Secretary