Pursuant to notice and due call a regular meeting of the Upper Minnesota River Watershed District Board was held Tuesday December 11, 2018 at the district office at 211 Second Street SE in Ortonville, MN. Board members present were: Toelle, Holker, Haugen and Meyer. Staff members present were Radermacher and Doschadis.

Chairperson Toelle called the meeting to order at 1:00 p.m.

MINUTES
Minutes from the November 13, 2018 regular meeting were reviewed. Motion to approve the minutes by Meyer, seconded by Haugen. Motion carried. All in favor: 4, against: 0.

CORRESPONDENCE
1. Ditch Cleanout After-the-Fact Permit in Section 19 Prior Twp. (Gene Weihe) was discussed. It was decided to table this permit until Township Signature is obtained for work done in Prior 20 right-of-way.
2. Letter to Shible Twp. Tile in Section 3 Shible regarding opening tile. Per Manager Meyer the tile is open.
3. Easement and Hold Harmless Agreement/Doug Gronholz is being drafted by the landowner’s attorney.
4. Letter to Anita Ronning regarding Todd Sandberg’s permit was discussed.
5. Drainage Section 4 Big Stone Township – Folkens/Carlson was reviewed and the board noted an area that appeared to be an outlet for the basin on Carlson’s property in the past.
6. Johnson & Roggenbuck – Understanding of Services 2018 Audit. A motion was made by Toelle, seconded by Meyer to approve Holker to sign the document. Motion carried. All in favor: 4, against: 0.
7. Swenson Lake updated was given by Administrator.

OLD BUSINESS
1. Whetstone River Restoration
   a. Agreement/Response from Paul Strong/Hedge Family- Waiting on information from Rinke Noonan regarding the title transfer options and right of first refusal process.
   b. Response to EPA on Debris site is being drafted by Houston Engineering.
   c. Wetland delineation field work was done this fall, report is underway.
   d. Cultural Resource study will be completed in Spring of 2019.
2. Toelle Coulee
   a. Easements have all been sent and staff is beginning to receive signed agreements.
   b. New Highway 28 culvert – MN DOT/Bypass Road cost share was discussed.
3. Marsh Lake Project
   a. Bike Trail abutments at Marsh Lake Dam. Administrator is working with the COE to ensure these remain part of the project.

NEW BUSINESS
1. Petition for Watershed District Boundary Change – Public Meeting on Nov. 26, 2018 was discussed.
2. Draft Meeting dates for 2019 were presented to the board.
2. Administrator announced plans to retire on June 1, 2019.

NEW PERMITS
1. Greg Thompson - #66-18(NE ¼ Sec. 26 Otrey Twp.) A motion was made by Toelle to approve the permit as submitted, seconded by Holker. All in favor: 4, against: 0.
2. Greg Thompson - #67-18(N ½, SE ¼ Sec. 17 Otrey Twp.) The board tabled this permit until staff is able to discuss placing a culvert under the crossing.
3. Paul Strong - #68-18(SE ¼ Sec. 19 Prior Twp.) (After-the-Fact Permit) The board tabled this permit until the landowner receives a signature from Prior Township for work done in the right-of-way.
ADMINISTRATOR APPROVED
1. Sherrie Giese - #64-18(Meadowbrook Road E)(Rip-rap maintenance)
2. Malta Township - #65-18(Between Sec. 19 & 30 of Malta Twp.)(Culvert Replacement)
3. Curtiss Olson - #7-18(SE ¼ Sec. 31 Malta & NE ¼ Sec. 31 Otrey)(Extension)

PERMITS PENDING
1. Ray Arens - #31-17 (SE ¼ Sec. 6 Toqua Twp.)
2. Richard Ehrenberg - #39-17(S ½, SW ¼ Sec. 15 Akron Twp.)
3. Lismore Colony - #54-17(SE ¼ Sec. 28 Prior Twp.)
4. Lismore Colony - #55-17(NE ¼ Sec. 31 Prior Twp.)
5. Lismore Colony - #56-17(SE ¼ Sec. 29 Prior Twp.)
6. Kevin Gloege - #61-18(NE ¼ of Sec. 22 Odessa Twp.)
7. Shible Twp. - #9-18(SE ¼, SE ¼ Sec. 3 Shible Twp.)
8. Steve Mitlyng - #20-18(75855 Sunset View, Sec. 18 Big Stone Twp.)
9. Bruce Moberg - #22-18(SE ¼ Sec. 27 Almond Twp.)
10. Paul Strong - #27-18(NW ¼ Sec. 21 Prior Twp.)
11. Paul Volkenant - #31-18(NW ¼, SW ¼ Sec. 9 Odessa Twp.)
12. David Botker - #36-18(SW ¼ Sec. 1 Prior)
13. Koosman Farms - #37-18(S ½ Sec. 13 Akron Twp.)
14. Todd Sandberg - #50-18(NE ¼ Sec. 36 Prior Twp.)
15. Todd Sandberg - #51-18(SE ¼ Sec. 33 Almond Twp.)
16. Gary Haugen - #54-18(NW ¼ Sec. 25 Almond Twp.)
17. Kyle Gillespie - #55-18(NW ¼ Sec. 32 Malta Twp.)
18. Kevin Gloege - #60-18(NE ¼ Sec. 22 Odessa Twp.)

A motion was made by Haugen to approve this permit as submitted, with the email from A. Ronning attached stating that she will allow the tile to be placed as she is the downstream landowner, seconded by Holker. All in favor: 4, against: 0,

UPCOMING EVENTS
1. UMRWD Regular Meeting – January 8, 2019 – 1:00 p.m.
2. Buffer Compliance Mtg. – December 14, 2018

December 2018 Disbursements

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A motion was made by Meyer, seconded by Holker to adjourn the meeting at 2:20 pm.

Respectfully Submitted by, 

Amber Doschadis, Coordinator

Approved by, 

Wanda Holker, Secretary