

Pursuant to notice and due call a regular meeting of the Upper Minnesota River Watershed District Board was held Tuesday February 13, 2018 at the district office at 211 Second Street SE in Ortonville, MN. Board members present were: Haugen, Toelle, Holker and Meyer. Staff members present were Radermacher and Doschadis. There were no members of the public present today.

Chairperson Toelle called the meeting to order at 1:00 p.m.

MINUTES

Minutes from the January 9, 2017 regular meeting were reviewed. Motion to approve the minutes by Haugen, seconded by Holker. Motion carried. All in favor: 4, against: 0.

CORRESPONDENCE

1. Drainage complaint from US F&WS – Eugene Sunnen of Oakland, CA /Andy Strei. Administrator relayed that the US Fish and Wildlife Service will work with the landowner and renter on the matter.
2. Staff members Radermacher and Doschadis and Board Member Haugen will attend the Rinke Noonan Drainage & Water Conference on February 15, 2018.
3. Legislative Reception and Breakfast will be held March 7-8, 2018. Administrator Radermacher plans to attend the Minnesota Association of Watershed Administrators meeting on March 7th.

OLD BUSINESS

1. Whetstone River Restoration
 - a. Response from Paul Strong/Hedge Family was discussed and the board made decisions on how to handle the road demise, cost sharing on demolition site and flood easement figures. A motion was made by Toelle and seconded by Meyer. Motion carried. All in favor: 4, against: 0.
 - b. A meeting with MPCA will be scheduled by the end of the month.
2. Toelle Coulee
 - a. The State Grant Contract has been signed and a notice will go in the Browns Valley newspaper announcing the upcoming survey work to be done in the area.
 - b. A motion was made by Haugen and seconded by Meyer to sign the Task Order with Houston. Motion carried. All in favor: 4, against: 0.
3. Board will hold on Shible/Hegbert Twp. - #60-17(E ½, SE ¼, SE ¼ Sec. 3 Shible Twp.) until they submit a new permit application.
4. The final report on the Kleindl Wetland Bank has been submitted for review and Corps certification.
5. Employee Reviews were held in February and the committee made the recommendation to increase Administrator's yearly salary by \$1,500 retroactive to 1/1/2018 and the Coordinator position increase of .50 per hour effective 3/1/2018. A motion was made by Meyer to approve this and seconded by Toelle. Motion carried. All in favor: 4, against: 0.

NEW BUSINESS

1. PTM APP. Is now running and generating maps and scenarios for the Headwaters watershed of the Minnesota River in both the Minnesota and South Dakota watersheds.
2. A local buffer task force meeting was held in January and Administrator gave an update on the meeting.
3. Several Board members and staff attended the Buffer Meeting at Gillespie farms. The Administrator and board members gave an update to those who did not attend.

ADMINISTRATOR APPROVED PERMITS:

1. Thomas Holker - #2-18(SE ¼ Sec. 10 Foster Twp.)(replace tile)
2. Paul Radermacher - #3-18(SW ¼ Sec. 7 Odessa Twp.)(Clean ditch)
3. David Maas - #49-13(SW ¼ Sec. 22 Odessa Twp.)(Extension)

4. Terry Gillespie - #62-15(Sec. 2, 3, 4 L Prior, Sec. 1, 12, 35, 36 Almond, Sec. 6 Otrey, Sec. 13,15, 22, 23, 36 Malta Twp.)
5. Wanda Holker - #73-10 (Sec.30 S ½ Prior)(clean ditch)

NEW PERMITS:

1. Todd Dybdahl - #4-18(SE ¼ SE ¼ Sec. 28 Malta) was discussed and the district will hold this permit until the county assessment of that area has been completed.
2. Paul Strong - #5-18(S ½ Sec. 21 Prior) Motion by Haugen to approve permit #5-18 as submitted, seconded by Toelle. Motion carried. All in favor: 4, against: 0

PERMITS PENDING:

1. Todd Dybdahl - #27-16 (SW ¼ Sec. 19 Stevens County)
2. David Maas - #37-16 (NW ¼ Sec. 14 Otrey Twp.)
3. Doug Adelman - #40-16 (SE ½, SE ¼ Sec. 7 Big Stone Twp.)
4. Ray Arens - #31-17 (SE ¼ Sec. 6 Toqua Twp.)
5. Richard Ehrenberg - #37-17(S ½, SW ¼ Sec. 15 Akron Twp.)
6. Gary Haugen - #41-17(SW ¼ Sec. 13 Almond Twp.)
7. Lismore Colony - #54-17(SE ¼ Sec. 28 Prior Twp.)
8. Lismore Colony - #55-17(NE ¼ Sec. 31 Prior Twp.)
9. Lismore Colony - #56-17(SE ¼ Sec. 29 Prior Twp.)
10. Kevin Gloege - #61-17(NE ¼ of Sec. 22 Odessa Twp.)

UPCOMING EVENTS:

1. UMRWD Regular Meeting – March 13, 2018 – 1:00 p.m.
2. Rinke Noonan Drainage Conf. – February 15, 2018 – 8:30 a.m. – 4:30 p.m.
3. Legislative Reception/Breakfast – March 7th and 8th, St. Paul, MN
4. MAWA Meeting – March 7th, St. Paul, MN

February 2018 Disbursements

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Split</u>	<u>Amount</u>
CenBank Administrative				
02/01/2018	7910	Staff Payroll Expense	Payroll # 3	3,189.60
02/01/2018	7912	First National Bank	-SPLIT-	-913.87
02/01/2018	7913	Ricoh USA, Inc.	Copier Lease	-90.58
02/01/2018	7914	University of Minnesota	Managers - Expenses	-35.00
02/01/2018	7915	NCPERS	Payroll Expense - Administrator	-16.00
02/02/2018		PERA	-SPLIT-	-599.65
02/05/2018		CBSA	-SPLIT-	-111.93
02/13/2018	7916	Rinke Noonan	Whetstone Project	-508.00
02/13/2018	7917	Houston Engineering	PTMApp	1,538.00
02/13/2018	7918	Verizon Wireless	Phone	-72.82
02/13/2018	7919	MAWD	Dues and Fees	3,256.00
02/13/2018	7920	Wanda Holker	-SPLIT-	-105.43
02/13/2018	7921	Gene R Meyer	-SPLIT-	-282.50
02/13/2018	7922	Terry Gillespie	-SPLIT-	-284.28
02/13/2018	7923	Gary Haugen	-SPLIT-	-168.50
02/13/2018	7924	Robert Toelle	-SPLIT-	-212.10
02/13/2018	7925	Staff Payroll Expense	Payroll # 4	3,039.34

02/16/2018		PERA	-SPLIT-	-586.56
				-
02/16/2018		IRS	Payroll Expense	2,028.26
02/20/2018		Cenbank	Misc. Expense	-2.50
02/20/2018		Blue Cross Blue Shield of MN	Payroll Expense - Administrator	-403.56
02/23/2018		Big Stone County	Whetstone Project	4,000.00
02/23/2018		State of Minnesota	WRAPS	4,492.61
02/28/2018	7935	Midcontinent	-SPLIT-	-138.42
02/28/2018			Interest	<u>5.68</u>
				-
Total CenBank Administrative				9,084.61
CenBank BV Mitigation Project				-
02/01/2018	221	U.S. Geological Survey	BV Floodway Construction	2,075.00
02/28/2018			Interest	<u>6.66</u>
				-
Total CenBank BV Mitigation Project				2,068.34
Cenbank Certificate				
Total Cenbank Certificate				
CenBank Municipal Savings				
02/28/2018			Interest	<u>0.06</u>
Total CenBank Municipal Savings				0.06
Minnwest Bank Maintenance Fund				
02/13/2018	2514	City of Ortonville	Electric	<u>-80.45</u>
Total Minnwest Bank Maintenance Fund				-80.45

Motion to adjourn by Toelle, seconded by Meyer. The meeting was adjourned at 2:45 p.m.

Respectfully Submitted by,

Approved by,

Amber Doschadis, Coordinator

Wanda Holker, Secretary