

Pursuant to notice and due call a regular meeting of the Upper Minnesota River Watershed District Board was held Tuesday March 13, 2018 at the district office at 211 Second Street SE in Ortonville, MN. Board members present were: Haugen, Toelle, Holker, Gillespie and Meyer. Staff members present were Radermacher and Doschadis. Member of the public present today was Mark Busse.

Chairperson Toelle called the meeting to order at 1:00 p.m.

#### MINUTES

Minutes from the February 13, 2017 regular meeting were reviewed. Motion to approve the minutes by Haugen, seconded by Holker. Motion carried. All in favor: 5, against: 0.

#### VISITORS

1. Mark Busse came to discuss his drainage concerns on Shible Township's tile outlet. Haugen made a motion to send a letter to Shible Township asking that they close their outlet by April 10, 2018 to allow for spring planting, seconded by Meyer. All in favor: 5, against: 0.
2. Toelle made a motion to have District Administrator include that we wish to work with Shible Township and all landowners to develop a drainage solution for the area of concern, seconded by Gillespie. All in favor: 5, against: 0.

#### CORRESPONDENCE

1. MAWD Legislative Update was given by the Administrator.

#### OLD BUSINESS

1. Whetstone River Restoration  
Administrator gave an update on the Agreement/Response from Paul Strong/Hedge Family and notified the board that they will schedule a meeting with MPCA on the debris site once the agreement is signed.
2. Toelle Coulee  
Administrator updated the board that the State Grant Contract/ Upper MN Regional Development Commission (RDC) has been signed. Survey work in the current phase has been completed and the District will work with Houston Engineering on the possible relocation of the Reinart-Appel Levee. A meeting with Haanen's was held prior to today's meeting regarding the protected waters course within that Levee.
3. Kleindl Wetland Bank – Report was sent to agencies on February 12<sup>th</sup> and we are waiting to hear back.
4. Marsh Lake Project
  - a. Construction update was given by the Administrator.
  - b. Bike Trail – Administrator will attend a meeting with DNR/RDC on funding on March 14, 2018.

#### NEW BUSINESS

1. PTM APP. Grant update was given by Doschadis and staff will be hosting a WRAPS update meeting on April 3, 2018 with Houston Engineering.
2. Drainage complaint in Section 18 of Foster Township was discussed. A motion was made by Toelle and second by Meyer to have the Administrator send a letter to the landowner requesting that they correct the drainage issue. All in favor: 5, against: 0.

**NEW PERMITS:**

1. David Botker - #6-18(N ½, NE ¼ Section 11 Almond Twp.) A motion was made by Gillespie to approve the permit as submitted, pending the signature of the downstream landowner, seconded by Holker. All in favor: 5, against: 0.

**PERMITS PENDING:**

1. Todd Dybdahl - #27-16 (SW ¼ Sec. 19 Stevens County)
2. David Maas - #37-16 (NW ¼ Sec. 14 Otrey Twp.)
3. Doug Adelman - #40-16 (SE ½, SE ¼ Sec. 7 Big Stone Twp.)
4. Ray Arens - #31-17 (SE ¼ Sec. 6 Toqua Twp.)
5. Richard Ehrenberg - #37-17(S ½, SW ¼ Sec. 15 Akron Twp.)
6. Gary Haugen - #41-17(SW ¼ Sec. 13 Almond Twp.)
7. Lismore Colony - #54-17(SE ¼ Sec. 28 Prior Twp.)
8. Lismore Colony - #55-17(NE ¼ Sec. 31 Prior Twp.)
9. Lismore Colony - #56-17(SE ¼ Sec. 29 Prior Twp.)
10. Kevin Gloege - #61-17(NE ¼ of Sec. 22 Odessa Twp.)
11. Todd Dybdahl - #4-18(SE ¼ SE ¼ Sec. 28 Malta) A motion was made by Toelle to approve the permit as submitted, seconded by Meyer. All in favor: 5, against: 0.

**UPCOMING EVENTS:**

1. UMRWD Regular Meeting – April 10, 2018 – 1:00 p.m.
2. Marsh Lake Bike Trail Mtg. – March 14<sup>th</sup>
3. Toelle Coulee Mtg. – March 14<sup>th</sup>
4. MPCA 319 Grant Funds Mtg. – March 29<sup>th</sup> Brainerd, MN

**March 2018 Disbursements**

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Split</u>	<u>Amount</u>
<b>GenBank Administrative</b>				
03/01/2018		Payroll Expense	Payroll Expense #5	-3,041.12
03/01/2018	7929	Dianne Radermacher	Managers - Expenses	-118.81
03/01/2018	7930	Amber Doschadis	Managers - Expenses	-455.08
03/01/2018	7931	Greg Peterson	Office Rent	-395.00
03/01/2018	7932	First National Bank	Managers - Expenses	-768.88
03/01/2018	7933	U.S. Department of the Treasury	Payroll Expenses	-4.11
03/01/2018	7934	Ricoh USA, Inc.	Copier Lease	-90.58
03/02/2018		PERA	-SPLIT-	-594.01
03/05/2018		CBSA	-SPLIT-	-111.93
03/13/2018	7935	Rinke Noonan	Whetstone Project	-1,210.00
03/13/2018	7936	Houston Engineering	PTMApp	-634.00
03/13/2018	7937	Verizon Wireless	Phone	-72.82
03/13/2018	7938	Ricoh USA, Inc.	Office Supplies	-11.54
03/13/2018	7939	NCPERS	Insurance	-16.00
03/15/2018	7940	Greg Peterson	Office Rent	-395.00
03/15/2018	7941	Dianne Radermacher	Managers - Expenses	-142.08
03/15/2018	7942	Gary Haugen	-SPLIT-	-152.15
03/15/2018	7943	Wanda Holker	-SPLIT-	-105.43
03/15/2018	7944	Robert Toelle	-SPLIT-	-110.14
03/15/2018	7945	Gene R Meyer	-SPLIT-	-93.24
03/15/2018	7946	Terry Gillespie	-SPLIT-	-89.97

03/15/2018		Payroll Expense	Payroll Expense #6	-3,022.92
03/16/2018		PERA	-SPLIT-	-585.70
03/16/2018		IRS	Payroll Expense	-1,962.94
03/20/2018		Interest	Admin. Account	12.40
03/20/2018		Cenbank	Misc. Expense	-2.50
03/20/2018		Blue Cross Blue Shield of MN	Payroll Expense	-403.56
03/20/2018		MN Dept. of Revenue	Payroll Expense	-1,008.11
03/31/2018			Administrative	<u>5.62</u>
				-
Total CenBank Administrative				15,579.60
<b>CenBank BV Mitigation Project</b>				
03/31/2018			Interest	<u>7.35</u>
Total CenBank BV Mitigation Project				7.35
<b>Cenbank Certificate</b>				
Total Cenbank Certificate				
<b>CenBank Municipal Savings</b>				
03/31/2018			Interest	<u>0.08</u>
Total CenBank Municipal Savings				0.08
<b>Minnwest Bank Maintenance Fund</b>				
03/01/2018	2515	Dianne Radermacher	Managers - Expenses	-101.41
03/13/2018	2516	City of Ortonville	Electric	-80.74
03/15/2018	2517	Dianne Radermacher	Managers - Expenses	<u>-151.54</u>
Total Minnwest Bank Maintenance Fund				-333.69

Motion to adjourn by Gillespie, seconded by Meyer. The meeting was adjourned at 2:25 p.m.

Respectfully Submitted by,

Approved by,

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Amber Doschadis, Coordinator

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Wanda Holker, Secretary