

Pursuant to notice and due call a regular meeting of the Upper Minnesota River Watershed District Board was held Tuesday June 12, 2018 at the district office at 211 Second Street SE in Ortonville, MN. Board members present were: Haugen, Toelle, Holker, Gillespie and Meyer. Staff members present were Radermacher and Doschadis. There were no members of the public present today.

Chairperson Toelle called the meeting to order at 1:00 p.m.

MINUTES

Minutes from the May 10, 2018 regular meeting were reviewed. Motion to approve the minutes by Gillespie, seconded by Meyer. Motion carried. All in favor: 5, against: 0.

Minutes from the May 14, 2018 Special meeting were reviewed. Motion to approve the minutes by Toelle, seconded by Haugen. Motion carried. All in favor: 5, against: 0.

Minutes from the May 21, 2018 Special meeting were reviewed. Motion to approve the minutes by Haugen, seconded by Meyer. Motion carried. All in favor: 5, against: 0.

CORRESPONDENCE

1. MAWD Legislative Update from May 24, 2018 was given by the Administrator.
2. An email from US F&WS – Burdick Wetland Restorations was discussed and the board was very appreciative of the information sent to us.

OLD BUSINESS

1. Whetstone River Restoration
 - a. Administrator gave an update on the Agreement/Response from Paul Strong/Hedge Family and noted that Strong has been busy with field work and therefore unable to review the most recent changes.
 - b. A motion was made by Holker to schedule a meeting with MPCA on the debris site after July 10th and to notify the Strong/ Hedge families. Motion was seconded by Meyer. Motion carried. All in favor: 5, against: 0.
2. Toelle Coulee
 - a. A public Meeting with landowners is scheduled for June 27th, 2018. City of Browns Valley has handled the notifications for this meeting.
 - b. Rinke Noonan will complete the title opinions on easement acres
 - c. Change in Scope of Services – The sanitary sewer conflict was discussed and Administrator informed the board that this will need to be covered to prevent future issues.
3. Kleindl Wetland Bank
 - a. SWCD will complete the burn and reseeded this fall.
 - b. A response from Kjolhaug to COE on the Annual Report was discussed. Kjolhaug will complete the delineation of wetland and posting of appropriate signs in the area.
4. Marsh Lake Project
 - a. Administrator notified the board that construction is now back in full swing.

NEW BUSINESS

1. Request from BDSWD on boundary change was discussed and a motion was made by Gillespie to approve these changes. Motion was seconded by Toelle. Motion carried. All in favor: 5, against: 0.
2. Draft 2019 Budget was disbursed to be reviewed and approved at the July 10, 2018 Meeting.
3. Swenson Lake Meetings
 - a. Data Request from Ronnings was completed and an invoice was sent out. A motion was made by Haugen to approve sending the requested information upon payment of invoice, seconded by Holker. Motion carried. All in favor: 5, against: 0.
 - b. Meeting with DNR and a concerned downstream landowner was held this past month and Administrator updated the board.
 - c. Administrator will attend a meeting with landowners and Rinke-Noonan on June 19, 2018.
 - d. Administrator notified the board that the County Engineer is working with the Commissioners and we will continue to cooperate with any future investigations.

NEW PERMITS

1. Steve Emde - #11-18(NE ¼ Sec. 20 Akron Twp.) A motion to approve permit as submitted was made by Toelle seconded by Meyer. All in favor: 5, against: 0.
2. Jed Wiese - #12-18(SW ¼, SW ¼ Sec. 9 Akron Twp.) A motion to approve permit as submitted was made by Gillespie seconded by Haugen. All in favor: 5, against: 0.
3. James Nelson - #13-18(SW ¼, Sec. 13 & SE ¼ Sec. 14 Ortonville Twp.) A motion to approve permit as submitted, pending downstream landowner signature was made by Gillespie seconded by Toelle. All in favor: 5, against: 0.
4. Richard Ehrenberg - #14-18(S ½, SW ¼ & N ½, SW ¼ Sec. 15 Akron Twp.) A motion to approve permit as submitted was made by Toelle seconded by Meyer. All in favor: 5, against: 0.
5. Dan Chase - #16-18(N ½, SE ¼ Sec. 35 Prior Twp.) A motion to approve permit as submitted, with the addition that Chase may not move the intake to the North if there will be any dike added, was made by Gillespie seconded by Holker. All in favor: 5, against: 0.
6. Theresa Bly - #17-18(NW ¼, NW ¼ Sec. 14 Prior Twp.) A motion to approve permit as submitted was made by Toelle seconded by Meyer. All in favor: 5, against: 0.
7. Terry Scherer - #18-18(SE ¼ Sec. 16 Ortonville Twp.) A motion to approve permit as submitted was made by Haugen seconded by Holker. All in favor: 5, against: 0.

ADMINISTRATOR APPROVED PERMITS

1. Glenn Berdan - #15-18(NE ¼ Sec. 25 Big Stone Twp.) (tile repair)
2. Randy Rolfsmier - #47-17(W ½, SW ¼ Sec. 26 Akron Twp.) (Extension)

PERMITS PENDING

1. Ray Arens - #31-17 (SE ¼ Sec. 6 Toqua Twp.)
2. Richard Ehrenberg - #37-17(S ½, SW ¼ Sec. 15 Akron Twp.)
3. Gary Haugen - #41-17(SW ¼ Sec. 13 Almond Twp.)
4. Lismore Colony - #54-17(SE ¼ Sec. 28 Prior Twp.)
5. Lismore Colony - #55-17(NE ¼ Sec. 31 Prior Twp.)
6. Lismore Colony - #56-17(SE ¼ Sec. 29 Prior Twp.)

7. Kevin Gloege - #61-17(NE ¼ of Sec. 22 Odessa Twp.)

UPCOMING EVENTS

1. UMRWD Regular Meeting – July 10, 2018 – 1:00 p.m.
2. Meeting with Rinkee Noonan – June 18th
3. MAWD Summer Tour – June 20 – 22 – Southwest Metro
4. Toelle Coulee Public Informational Mtg. – June 27, 2018

June 2018 Disbursements

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Split</u>	<u>Amount</u>
CenBank Administrative				
06/01/2018	7991	Big Stone County	Misc. Expense	-50.00
06/01/2018	7992	LMCIT	Dues and Fees	-2,430.00
06/01/2018		PERA	Payroll Expense - ER PERA	-605.30
06/01/2018	7993	Ricoh USA, Inc.	Copier Lease	-90.58
06/01/2018	7994	Houston Engineering	Whetstone Project	-1,259.00
06/01/2018	7995	First National Bank	-SPLIT-	-481.99
06/01/2018	7996	Amber Doschadis	District Cont. to DC Account	-3,063.17
06/01/2018		Payroll	Payroll Expenses	-3,121.11
06/01/2018		Traverse County	Traverse County - Admin.	11,668.75
06/05/2018		CBSA	-SPLIT-	-111.93
06/12/2018	7999	Houston Engineering	PTMApp	-5,504.75
06/12/2018		Swift County	Swift County - Admin.	9,957.85
06/12/2018	8000	NCPERS	Insurance	-16.00
06/12/2018	8001	Rinke Noonan	Whetstone Project	-130.00
06/12/2018	8002	Verizon Wireless	Phone	-72.75
06/12/2018	8003	Ricoh USA, Inc.	Office Supplies	-15.05
06/12/2018	8004	Robert Toelle	-SPLIT-	-341.32
06/12/2018	8005	Gene R Meyer	-SPLIT-	-93.24
06/12/2018	8006	Wanda Holker	-SPLIT-	-291.02
06/12/2018	8007	Terry Gillespie	-SPLIT-	-269.92
06/12/2018	8008	Gary Haugen	-SPLIT-	-248.68
06/19/2018	8009	Greg Peterson	Office Rent	-395.00
06/19/2018	8010	Cenbank	Copier Lease	-90.58
06/19/2018		Payroll	Payroll Expenses	-3,056.23
06/20/2018		Blue Cross Blue Shield of MN	Insurance	-403.56
06/20/2018		Cenbank	Misc Expense	-2.50
06/20/2018		PERA	Payroll Expense - ER PERA	-592.44
06/21/2018		MN Dept. of Revenue	Payroll Expenses	-1,031.02
06/21/2018		Big Stone County	Big Stone County - Admin.	111,553.04
06/21/2018		IRS	Payroll Expense	-2,073.76
06/25/2018		Anita Ronning	Data Request. Payment for Copies	170.08
06/27/2018		IRS	Payroll Expense	3,633.11
06/27/2018	8013	IRS	Payroll Expense	-4,089.65
06/30/2018			Interest	5.25
Total CenBank Administrative				107,057.53

CenBank BV Mitigation Project

06/30/2018	Interest	<u>6.99</u>
Total CenBank BV Mitigation Project		6.99

Cenbank Certificate

Total Cenbank Certificate

CenBank Municipal Savings

06/30/2018	Interest	<u>0.07</u>
Total CenBank Municipal Savings		0.07

Minnwest Bank Maintenance Fund

06/12/2018	2522	City of Ortonville Big Stone County Highway Dept.	Electric	-75.71
06/12/2018	2523		Mowing	-50.00
06/12/2018	2524	Dillon's Lawn Care	Mowing	<u>-300.00</u>
Total Minnwest Bank Maintenance Fund				-425.71

Toelle adjourned the meeting at 2:15 p.m.

Respectfully Submitted by,

Approved by,

Amber Doschadis, Coordinator

Wanda Holker, Secretary