

Pursuant to notice and due call a regular meeting of the Upper Minnesota River Watershed District Board was held Tuesday July 10, 2018 at the district office at 211 Second Street SE in Ortonville, MN. Board members present were: Haugen, Toelle, Holker, Gillespie and Meyer. Staff members present were Radermacher and Doschadis. There were no members of the public present today.

Chairperson Toelle called the meeting to order at 1:00 p.m.

### MINUTES

Minutes from the June 12, 2018 regular meeting were reviewed. Motion to approve the minutes by Gillespie, seconded by Meyer. Motion carried. All in favor: 5, against: 0.

### MANAGER APPOINTMENTS

Manager Haugen was reappointed to the Watershed Board for an additional 3 year term by the Big Stone County Commissioners. Haugen signed the oath of office and managers bond.

### CORRESPONDENCE

1. Administrator notified the Board that the Governor appointed a Board Manager from Heron Lake Watershed District to the BWSR Board to represent Minnesota watershed districts.
2. An email from US F&WS was reviewed. The District looks forward to working together in the future and Doschadis will invite the Morris, MN office to participate in our WRAPS Local Partner Group.
3. Administrator stated that Big Stone County's Buffer Ordinance will be enforced through the current Shoreline Ordinances and BWSR has approved their plan.

### OLD BUSINESS

1. Whetstone River Restoration
  - a. Paul Strong has asked for an editable copy of the Purchase Agreement. The Strong/Hedge Family is waiting on a determination within the Hedge LLC before they can sign.
  - b. A meeting with MPCA on Debris site will be held in late July.
2. Toelle Coulee
  - a. Administrator gave an update on the public meeting with landowners on June 27<sup>th</sup>, 2018.
  - b. Title searches will be completed on all 20 pieces of property. Houston will then draw out the easements and Rinke Noonan will handle legal purchases.
3. Kleindl Wetland Bank
  - a. A meeting will be scheduled with TEP to review Kleindl Wetland.
4. Marsh Lake Project
  - a. Administrator gave a construction update.

### NEW BUSINESS

1. The board discussed a WASB project from Gene Moberg and determined the downstream landowner to be the Eldon Shelstad Trust.
2. Draft 2019 Budget was presented and will be discussed at the August Meeting.
3. Swenson Lake Meetings
  - a. Administrator attended a meeting with Rinkee-Noonan. A letter will be sent requesting the earthen dike be removed and the district will now rely on landowners and lawyers to go forward with a plan.

4. COE meeting to discuss fish passage/report will be held on July 16<sup>th</sup>.

5. Bentsen Lake Control Structure has blown out and DNR is looking into the project. The board will wait until a permit is submitted to discuss the matter further.

6. AIS Meeting/Curly Leaf Survey results were reviewed.

#### NEW PERMITS

1. Steve Mitlyng - #20-18(75855 Sunset View, Sec. 18 Big Stone Twp.) A motion to approve permit, pending adjacent landowner signature was made by Toelle seconded by Meyer. All in favor: 5, against: 0.

2. Calvin Leuthardt - #21-18(W ½ Sec. 16 Big Stone Twp.) A motion to approve permit, pending the submission of tile lengths was made by Haugen seconded by Toelle. All in favor: 5, against: 0.

3. Bruce Moberg - #22-18(SW ¼ Sec. 27 Almond Twp.) A motion to approve permit, pending downstream landowner signature was made by Gillespie seconded by Meyer. All in favor: 5, against: 0.

4. Dan Chase - #23-18(NW ¼, NE ¼ Sec. 30 Almond Twp.) A motion to approve permit as submitted was made by Meyer seconded by Gillespie. All in favor: 5, against: 0.

5. Big Stone SWCD - #24-18(NW ¼ Sec. 16 Ortonville Twp.) A motion to approve permit as submitted was made by Gillespie seconded by Toelle. All in favor: 5, against: 0.

6. Jim Heairet - #25-18(Sec. 29 Foster Twp.) A motion to approve permit as submitted was made by Haugen seconded by Meyer. All in favor: 5, against: 0.

7. Donald and Janet Kellen - #26( N ½ Sec. 27 Browns Valley East Twp.) A motion to approve permit as submitted was made by Gillespie seconded by Toelle. All in favor: 5, against: 0.

8. Paul Strong - #27(NW ¼ Sec. 21 Prior Twp.) A motion to table this permit so landowner can discuss the project with US F&WS was made by Toelle seconded by Meyer. All in favor: 5, against: 0.

#### ADMINISTRATOR APPROVED PERMITS

1. Chad Gillespie/Traverse Co -#19-18(NE ¼ Sec. 33 & SE ¼ Sec. 28 Arthur Twp.) (culvert replacement)

#### PERMITS PENDING

1. Steve - #31-17 (SE ¼ Sec. 6 Toqua Twp.)

2. Richard Ehrenberg - #37-17(S ½, SW ¼ Sec. 15 Akron Twp.)

3. Gary Haugen - #41-17(SW ¼ Sec. 13 Almond Twp.)

4. Lismore Colony - #54-17(SE ¼ Sec. 28 Prior Twp.)

5. Lismore Colony - #55-17(NE ¼ Sec. 31 Prior Twp.)

6. Lismore Colony - #56-17(SE ¼ Sec. 29 Prior Twp.)

7. Kevin Gloege - #61-17(NE ¼ of Sec. 22 Odessa Twp.)

#### UPCOMING EVENTS

1. UMRWD Regular Meeting, Budget Hearing – August 12, 2018 – 1:00 p.m.

#### **July 2018 Disbursements**

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Split</u>	<u>Amount</u>
<b>CenBank Administrative</b>				
07/02/2018	8014	Payroll # 13	Payroll Expenses	-3,061.75
07/02/2018		Midcontinent	-SPLIT-	-134.88
07/02/2018	8016	Dianne Radermacher	Managers - Expenses	-269.47
07/02/2018		PERA	Payroll Expense - ER PERA	-593.65
07/02/2018	8017	Amber Doschadis	Managers - Expenses	-376.62
07/02/2018	8018	First National Bank	-SPLIT-	-737.73
07/02/2018	8019	NCPERS	Insurance	-16.00
07/02/2018	8020	Houston Engineering	Whetstone Project	-294.00

07/05/2018		CBSA	-SPLIT-	-111.93
07/10/2018	8021	Wanda Holker	-SPLIT-	-342.84
07/10/2018	8022	Gene R Meyer	-SPLIT-	-302.92
07/10/2018	8023	Robert Toelle	-SPLIT-	-110.14
07/10/2018	8024	Terry Gillespie	-SPLIT-	-89.97
07/10/2018	8025	Gary Haugen	-SPLIT-	-82.89
07/10/2018	8026	Verizon Wireless	Phone	-72.65
07/10/2018	8027	Houston Engineering	PTMApp	-1,035.50
07/16/2018	8028	Payroll # 14	Payroll Expenses	-3,069.20
07/16/2018	8030	Greg Peterson	Office Rent	-395.00
07/17/2018		PERA	Payroll Expense - ER PERA	-594.87
07/17/2018		IRS	Payroll Expense	-2,008.04
07/20/2018		Blue Cross Blue Shield of MN	-SPLIT-	-406.06
07/20/2018		State of Minnesota	WRAPS	3,050.00
07/20/2018		State of Minnesota	Administrative	169.00
07/31/2018		Midcontinent	-SPLIT-	-131.93
07/31/2018			Administrative	<u>8.93</u>
				-
Total CenBank Administrative				11,010.11
<b>CenBank BV Mitigation Project</b>				
07/03/2018		UMV Regional Development Commission	Browns Valley Flood Mitigation	31,028.36
07/06/2018	226	Houston Engineering	Browns Valley Flood Mitigation	30,170.36
07/31/2018			BV Mitigation	<u>7.44</u>
Total CenBank BV Mitigation Project				865.44
<b>Cenbank Certificate</b>				
Total Cenbank Certificate				
<b>CenBank Municipal Savings</b>				
07/31/2018			Savings	<u>0.07</u>
Total CenBank Municipal Savings				0.07
<b>Minnwest Bank Maintenance Fund</b>				
07/10/2018	2527	City of Ortonville MN	Electric	-87.44
07/10/2018	2528	Dillon's Lawn Care	Mowing	-400.00
07/10/2018	2529	Big Stone County Highway Dept.	Mowing	-52.50
07/16/2018	2530	Dillon's Lawn Care	Mowing	<u>-135.00</u>
Total Minnwest Bank Maintenance Fund				-674.94

A motion was made to adjourn the meeting at 3:00pm by Holker, seconded by Haugen.

Respectfully Submitted by,

Approved by,

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Amber Doschadis, Coordinator

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Wanda Holker, Secretary