

Pursuant to notice and due call a regular meeting of the Upper Minnesota River Watershed District Board was held Tuesday August 14, 2018 at the district office at 211 Second Street SE in Ortonville, MN. Board members present were: Haugen, Toelle, Holker and Meyer. Staff members present were Radermacher and Doschadis. Members of the public present today were Doug Folkens, Joe Fox and Jeff Brown.

Chairperson Toelle called the Public Hearing on 2019 Budget Meeting to order at 1:00 p.m.

#### PUBLIC HEARING ON THE 2019 BUDGET

1. Toelle opened the public hearing on the 2019 Budget.
2. Toelle called for public comment and there were no comments made.
3. Toelle closed the Public Hearing.

Chairperson Toelle called the regular meeting to order at 1:02 p.m.

#### MINUTES

Minutes from the July 10, 2018 regular meeting were reviewed. Motion to approve the minutes by Meyer, seconded by Haugen. Motion carried. All in favor: 4, against: 0.

#### CORRESPONDENCE

1. Letter from Hegbert Township was reviewed. Managers spoke to members of Swift County and Shible Township regarding county involvement on the placement of tile to resolve the issue of excess water in the area. Engineers will be contacted and Townships will discuss at their next meeting.
2. Drainage complaint from Doug Folkens (Section 5 Big Stone Twp.) was discussed. Doschadis will request an as built from upstream landowner on work previously completed.

#### OLD BUSINESS

1. Whetstone River Restoration
  - a. Agreement/Response from Paul Strong/Hedge Family was reviewed and the landowner concerns on flood protection for the cold storage building were discussed.
  - b. Administrator gave an update on the meeting with MPCA on Debris site.
2. Toelle Coulee
  - a. Houston Engineering and Rinke Noonan continue to work on finalizing easement paperwork.
3. Kleindl Wetland Bank
  - a. Kjolhaug meeting with TEP to review Kleindl Wetland will be held on August 15th .
4. Marsh Lake Project
  - a. Administrator gave a construction update.
5. Doschadis gave an update on the WRAPs Grant and the process for tracking alterations to drainage within the Minnesota River Headwaters Watershed.
6. PTMapp update was presented by Doschadis. Local Partner Group will meet in late fall.

#### NEW BUSINESS

1. Swenson Lake update was given by Administrator.

2. Administrator updated the board on the Bentsen Lake Control Structure and BS SWCD plans to look into funding in order to replace the structure.

3. Petition for Watershed District Boundary Change between Bois de Sioux and the UMRWD was reviewed. A motion was made to approve these changes as documented from Moore Engineering by Toelle, seconded by Meyer. All in favor: 4, against: 0.

#### NEW PERMITS

1. Paul Volkenant - #31-18(NW ¼, SW ¼ Sec. 9 Odessa Twp.) A motion was made to approve pending receipt of downstream landowner signature. Motion made by Toelle, seconded by Holker. All in favor: 4, against: 0.
2. James Stotesbery - #32-18(E ½ Sec. 18 Foster Twp.) A motion was made to approve pending receipt of downstream landowner signature. Motion made by Holker, seconded by Haugen. All in favor: 4, against: 0.
3. Curtiss Olson - #33-18(NE ¼ Sec. 31 Malta Twp.) A motion was made to approve the permit as submitted. Motion made by Meyer, seconded by Toelle. All in favor: 4, against: 0.
4. Richard Nelson - #34-18(NE ¼ Sec. 15 Almond Twp.) Permit tabled pending receipt of additional information.
5. Akron Township - #35-18(SE ¼ Sec. 1 Lower Akron Twp.) Permit tabled pending receipt of information from DNR on protected waters.
6. David Botker - #36-18(SW ¼ Sec. 1 Prior Twp.) Permit tabled pending receipt of information from DNR on protected waters.
7. Koosman Farms - #37-18(S ½ Sec. 13 Akron Twp.) A motion was made to approve pending receipt of both downstream landowner signatures. Motion made by Toelle, seconded by Meyer. All in favor: 4, against: 0.
8. Gary Haugen - #38-18(NW ¼ Sec. 26 Prior Twp.) A motion was made to approve the permit as submitted. Motion made by Toelle, seconded by Meyer. All in favor: 3, against: 0 with Haugen abstaining.
9. Gary Haugen - #39-18(SE ¼, SW ¼ Sec. 31 Malta Twp.) A motion was made to approve the permit as submitted. Motion made by Toelle, seconded by Meyer. All in favor: 3, against: 0 with Haugen abstaining.

#### ADMINISTRATOR APPROVED PERMITS

1. Chad Gillespie/Traverse Co -#28-18(NE ¼ Sec. 28 Folsom Twp.) (Culvert replacement)
2. Mark Kleindl - #29-18(N ½ Sec. 18 Toqua Twp.)(Clean ditch)
3. James Stotesbery - #30-18(NW ¼ Sec. 24 Prior Twp.)(Replace existing tile)
4. Gary Haugen - #42-17(NW ¼ Sec. 26 Prior Twp.)(Extension)
5. Evan Holker - #40-18 (N ½ Sec. 26 Browns Valley Twp.)

#### PERMITS PENDING

1. Ray Arens - #31-17 (SE ¼ Sec. 6 Toqua Twp.)
2. Richard Ehrenberg - #39-17(S ½, SW ¼ Sec. 15 Akron Twp.)
3. Gary Haugen - #41-17(SW ¼ Sec. 13 Almond Twp.)
4. Lismore Colony - #54-17(SE ¼ Sec. 28 Prior Twp.)
5. Lismore Colony - #55-17(NE ¼ Sec. 31 Prior Twp.)
6. Lismore Colony - #56-17(SE ¼ Sec. 29 Prior Twp.)
7. Kevin Gloege - #61-17(NE ¼ of Sec. 22 Odessa Twp.)
8. Shible Twp. - #9-18(SE ¼, SE ¼ Sec. 3 Shible Twp.)
9. Steve Mitlyng - #20-18(75855 Sunset View, Sec. 18 Big Stone Twp.)
10. Bruce Moberg - #22-18(SW ¼ Sec. 27 Almond Twp.)
11. Paul Strong - #27(NW ¼ Sec. 21 Prior Twp.)

#### UPCOMING EVENTS

1. UMRWD Regular Meeting, Budget Hearing – August 12, 2018 – 1:00 p.m.

## August 2018 Disbursements

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Split</u>	<u>Amount</u>
<b>CenBank Administrative</b>				
08/01/2018	8031	Payroll Expenses	Payroll Expense #15	-3,144.39
08/01/2018	8033	First National Bank	-SPLIT-	-1,466.77
08/01/2018	8034	Ricoh USA, Inc.	Copier Lease	-90.58
08/01/2018	8035	NCPERS	Payroll Expense - ER Insurance	-16.00
08/01/2018	8036	Dianne Radermacher	Managers - Expenses	-209.29
08/02/2018		PERA	Payroll Expense - ER PERA	-609.59
08/06/2018		CBSA	-SPLIT-	-111.93
08/15/2018	8037	Payroll Expenses	Payroll Expense #16	-3,156.42
08/15/2018	8039	Wanda Holker	Managers - Compensation	-88.88
08/15/2018	8041	Gene R Meyer	Managers - Compensation	-93.24
08/15/2018	8042	Gary Haugen	Managers - Compensation	-82.89
08/15/2018	8043	Robert Toelle	Managers - Compensation	-110.14
08/15/2018	8044	Houston Engineering	PTMApp	-3,186.00
08/15/2018	8045	Verizon Wireless	Phone	-72.65
08/15/2018	8046	Rinke Noonan	Whetstone Project	-1,206.50
08/17/2018		PERA	Payroll Expense - ER PERA	-612.04
08/20/2018		Blue Cross Blue Shield of MN	Payroll Expense - EE Insurance	-403.56
08/20/2018		Cenbank	Misc. Expense	-2.50
08/20/2018		IRS	Payroll Expense	-2,016.46
08/20/2018	8040	VOID	void	
08/31/2018		Midcontinent	-SPLIT-	-131.66
08/31/2018			Interest	<u>8.14</u>
				-
Total CenBank Administrative				16,803.35
<b>CenBank BV Mitigation Project</b>				
08/13/2018	227	Houston Engineering	Browns Valley Flood Mitigation	20,690.50
08/13/2018	228	Traverse County Abstract Co	Browns Valley Flood Mitigation	-2,000.00
08/31/2018			Interest	<u>6.79</u>
				-
Total CenBank BV Mitigation Project				22,683.71
<b>Cenbank Certificate</b>				
Total Cenbank Certificate				
<b>CenBank Municipal Savings</b>				
08/31/2018			Interest	<u>0.07</u>
Total CenBank Municipal Savings				0.07
<b>Minnwest Bank Maintenance Fund</b>				
08/01/2018	2531	Dianne Radermacher	Managers - Expenses	-68.76
08/06/2018	2532	City of Ortonville MN Big Stone County Highway	Electric	-81.13
08/15/2018	2533	Dept.	Mowing	-27.50
08/15/2018	2534	Dillon's Lawn Care	Mowing	<u>-595.00</u>
Total Minnwest Bank Maintenance Fund				-772.39

A motion was made to adjourn the meeting at 3:14pm by Meyer, seconded by Haugen.

Respectfully Submitted by,

Approved by,

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Amber Doschadis, Coordinator

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Wanda Holker, Secretary