

Pursuant to notice and due call a regular meeting of the Upper Minnesota River Watershed District Board was held Tuesday September 11, 2018 at the district office at 211 Second Street SE in Ortonville, MN. Board members present were: Gillespie, Toelle, Holker and Meyer. Staff members present were Radermacher and Doschadis.

Chairperson Toelle called the meeting to order at 1:00 p.m.

MINUTES

Minutes from the August 14, 2018 regular meeting were reviewed. Motion to approve the minutes by Gillespie, seconded by Meyer. Motion carried. All in favor: 4, against: 0.

CORRESPONDENCE

1. Request for information from Mark Busse was discussed. Staff will gather information once the data request form is returned.
2. Board Managers discussed the as built after a drainage complaint was received regarding a landlocked basin in Section 5 of Big Stone Twp. No action will be taken at this time but the board did acknowledge the concerns of tiling into landlocked basins.
3. Strong/Shannon permits. Staff will request an as built of work completed in 2018.
4. Email concerning Horseshoe Lake was discussed. The District will wait for the engineering firm to complete their study before going any further.

OLD BUSINESS

1. Whetstone River Restoration
 - a. Agreement/Response from Paul Strong/Hedge Family was discussed.
 - b. Another meeting with MPCA on the debris site will be scheduled soon.
2. Toelle Coulee
 - a. Easements. Staff will work on property identification and formulas for determining purchase prices.
 - b. New culvert – MN DOT may be interested in becoming involved with the project. Houston will gather data and get to them for consideration.
3. Kleindl Wetland Bank
 - a. Kjolhaug meeting with TEP to review Kleindl Wetland was held on August 15th. Administrator gave an update on the meeting and options were discussed on how to move forward with banking credits.
4. Marsh Lake Project update was given by Administrator
5. Doschadis gave an update on the WRAPs Grant and the planned collaboration with Big Stone County to complete a shoreline inventory of Big Stone Lake.

NEW BUSINESS

1. Swenson Lake – Board discussed the Rinke Noonan Letter and Summons.
2. Petition for Watershed District Boundary Change. BdS Watershed is going to schedule an informational meeting for landowners who will be affected by the changes.
3. 2018 Audit – Administrator presented the board with all audit documents. Managers will review and discuss at the October meeting.

NEW PERMITS

1. Roger Findlay/Terry Gillespie - #42-18(NW ¼, SW ¼ Sec. 13 Malta Twp.) A motion was made to approve

the permit as submitted. Motion made by Toelle, seconded by Meyer. All in favor: 3, against: 0 with Gillespie abstaining.

2. R & D Taffe Farms - #43-18(SW ¼ Sec. 21 Toqua Twp.) A motion was made by Meyer to approve the permit as submitted, seconded by Gillespie. All in favor: 4, against: 0
3. James Nelson - #44-18(NW ¼ Sec. 25 Big Stone Twp.) A motion was made by Toelle to approve the permit as submitted, seconded by Holker. All in favor: 4, against: 0
4. Gary Haugen - #45-18(E ½, SW ¼ Sec. 12 Almond Twp.) A motion was made by Gillespie to approve the permit as submitted, seconded by Toelle. All in favor: 4, against: 0
5. Gary Haugen - #46-18(NW ¼ Sec. 13 Almond Twp.) A motion was made by Gillespie to approve the permit as submitted, seconded by Meyer. All in favor: 4, against: 0

ADMINISTRATOR APPROVED PERMITS

1. Craig Johnson - #40-18(NW ¼ Sec. 21 Akron Twp.)(fill in existing ditch)
2. Eldon Knutson - #41-18(N ½, NW ¼ Sec. 18 Artichoke Twp.)(replace existing tile)

PERMITS PENDING

1. Ray Arens - #31-17 (SE ¼ Sec. 6 Toqua Twp.)
2. Richard Ehrenberg - #39-17(S ½, SW ¼ Sec. 15 Akron Twp.)
3. Lismore Colony - #54-17(SE ¼ Sec. 28 Prior Twp.)
4. Lismore Colony - #55-17(NE ¼ Sec. 31 Prior Twp.)
5. Lismore Colony - #56-17(SE ¼ Sec. 29 Prior Twp.)
6. Kevin Gloege - #61-17(NE ¼ of Sec. 22 Odessa Twp.)
7. Shible Twp. - #9-18(SE ¼, SE ¼ Sec. 3 Shible Twp.)
8. Steve Mitlyng - #20-18(75855 Sunset View, Sec. 18 Big Stone Twp.)
9. Bruce Moberg - #22-18(SW ¼ Sec. 27 Almond Twp.)
10. Paul Strong - #27-18(NW ¼ Sec. 21 Prior Twp.)
11. James Stotesbery - #32-18(E ½ Sec. 18 Foster Twp.) A motion was made by Holker to approve the permit as submitted, seconded by Meyer. All in favor: 4, against: 0
12. Richard Nelson - #34-18(NE ¼ Sec. 15 Almond Twp.) A motion was made by Gillespie to approve the permit as submitted, seconded by Toelle. All in favor: 4, against: 0
13. Akron Township - #35-18(SE ¼ Sec. 1 Lower Akron Twp.)
14. Koosman Farms - #37-18(S ½ Sec. 13 Akron Twp.)

UPCOMING EVENTS

1. UMRWD Regular Meeting – October 9, 2018 – 1:00 p.m.
2. MAWA Mtg – September 25 – St. Cloud
3. BWSR Academy – October 29 – 31 - Brainerd

September 2018 Disbursements

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Split</u>	<u>Amount</u>
CenBank Administrative				
09/04/2018	8048	Payroll Expense	Payroll Expense	-3,194.49
09/04/2018	8050	Dianne Radermacher	Managers - Expenses- Mileage	-21.80
09/04/2018	8051	Amber Doschadis	Managers - Expenses- Mileage	-422.38
09/04/2018	8052	First National Bank	Office Supplies	-242.19
09/04/2018	8053	Blair Johnson/ Roggenbuck	Dues and Fees	-1,760.00
09/04/2018	8054	Ricoh USA, Inc.	Copier Lease	-90.58
09/04/2018	8055	Houston Engineering	Whetstone Project	-400.50
09/04/2018	8056	Ortonville Independent	Misc. Expense	-86.25
09/04/2018	8057	Greg Peterson	Office Rent	-395.00
09/05/2018		CBSA	-SPLIT-	-111.93

09/05/2018		PERA	Payroll Expense - ER PERA	-619.39
09/11/2018	8047	Wanda Holker	Managers - Expenses	-151.60
09/11/2018		CD Interest	Administrative	12.60
09/11/2018	8058	Terry Gillespie	Managers - Expenses	-89.97
09/11/2018	8059	Gary Haugen	Managers - Expenses	-104.68
09/11/2018	8060	Gene R Meyer	Managers - Expenses	-162.50
09/11/2018	8061	Robert Toelle	Managers - Expenses	-110.14
09/11/2018	8062	Rinke Noonan	Legal Fees	-3,380.50
09/11/2018	8063	Verizon Wireless	Phone	-72.65
09/11/2018	8064	LMCIT	Dues and Fees	-1,878.00
09/11/2018	8065	Ricoh USA, Inc.	Copier Lease	-90.58
09/11/2018		VOID	void	
09/17/2018	8067	Payroll Expense	Payroll Expense	-2,982.09
09/19/2018		PERA	Payroll Expense - ER PERA	-577.73
09/19/2018		MN Dept. of Revenue	Payroll Expense	-1,041.02
09/20/2018		Cenbank	Misc. Expense	-2.50
09/20/2018		Blue Cross Blue Shield of MN	Payroll Expense - ER Insurance	-403.56
09/21/2018		IRS	Payroll Expense	-1,994.64
09/30/2018		Interest	Administrative	<u>6.85</u>
				-
Total CenBank Administrative				20,367.22
CenBank BV Mitigation Project				
09/04/2018			Browns Valley Flood Mitigation	48,647.00
09/30/2018			BV Mitigation	<u>8.17</u>
Total CenBank BV Mitigation Project				48,655.17
Cenbank Certificate				
Total Cenbank Certificate				0.00
CenBank Municipal Savings				
09/30/2018			Interest	<u>0.08</u>
Total CenBank Municipal Savings				0.08
Clinton State Bank Project II				
Total Clinton State Bank Project II				
Minnwest Bank Maintenance Fund				
09/04/2018	2535	Dianne Radermacher	Equipment Maint/Mileage	-61.12
09/04/2018	2536	City of Ortonville	Electric	-79.29
09/11/2018	2537	Big Stone County Highway Dept.	Mowing	-105.00
09/18/2018	2538	Dillon's Lawn Care	Mowing	<u>-375.00</u>
Total Minnwest Bank Maintenance Fund				-620.41

Chairman Toelle adjourned the meeting at 2:40 pm.

Respectfully Submitted by,

Approved by,

Amber Doschadis, Coordinator

Wanda Holker, Secretary