

Pursuant to notice and due call a regular meeting of the Upper Minnesota River Watershed District Board was held Tuesday October 1, 2019 at the district office at 211 Second Street SE in Ortonville, MN. Board members present were: Holker, Gillespie, Haugen, Bork and Meyer. Staff member present was Doschadis. There were no members of the public in attendance.

Chairperson Holker called the meeting to order at 1:00 p.m.

MINUTES

Minutes with Disbursements from the August 13, 2019 meeting were reviewed.

Motion to approve by Holker seconded by Gillespie. Motion carried 5-0

Minutes from the September 10, 2019 regular meeting were reviewed.

Motion to approve the minutes, noting that September Disbursements are absent from the minutes, was made by Haugen, seconded by Meyer. Motion carried 5-0

CORRESPONDENCE

1. Swenson Lake update was given by Administrator
2. Meeting with City of Browns Valley and Representative Backer, overview was given by Administrator.

OLD BUSINESS

1. Whetstone River Restoration
 - a. Clean Water Funds Loan Update was given- MPCA responded to our email and Administrator will complete application soon.
 - b. Representative Backer's continued support in the project was discussed.
2. Toelle Coulee
 - a. Project Timeline was given by Administrator.
 - b. Funding for next phase was discussed. A motion was made by Meyer, seconded by Haugen to have Houston Engineering review the project and estimated expenses. Motion carried 5-0
3. Browns Valley Diversion Channel
 - a. Future Bridge Replacement Account was discussed with City and Representative Backer We will schedule a meeting with South Dakota representatives soon.
 - b. Spraying for Trees- Larson's completed via helicopter last week.
 - c. Diversion Cleanout East of County Road 4. HEI continues to work on plan. District will review bids and hope to award project at November Meeting
4. Kleindl Wetland Bank Update- Houston Engineering submitted final plan last week.
5. Beardsley Dry Lake
 - a. Repair Options in Section 12 were discussed. A motion was made by Haugen, seconded by Bork to leave the two breaks open through the winter. Staff will have contractor slope the banks to prevent erosion. Motion carried 5-0
A motion was made by Bork, seconded by Meyer to allow staff to schedule the remaining system to be viewed by camera, ideally after crops are off this fall. Motion carried 5-0
A motion was made by Gillespie, seconded by Haugen to approve signing the Assignments of Agreement/Easement after the City of Beardsley releases them to the district. Motion carried 5-0

NEW BUSINESS

1. Wetland Restoration Email from USFWS was reviewed and board members directed Administrator on a response.
2. MAWD Annual Convention attendance was discussed.
3. MAWD Delegates

A motion was made by Gillespie seconded by Holker to approve Haugen and Bork as delegates and Meyer as alternate. Motion carried 5-0

4. Employee Committee

Motion by Gillespie, seconded by Haugen for Bork to fill vacancy left by retired manager. Motion carried 5-0

5. Employee Evaluations will be scheduled before the November Meeting.

NEW PERMITS

106-19. Terry Gillespie- NE ¼ Lower Prior 2. Tabled for additional information from surrounding landowners

107-19. Al Webster- NE ¼ of SW ¼ Odessa 19. Motion to Approve, pending Big Stone County Approval- Meyer seconded by Haugen. Motion carried 5-0

108-19. Thomas Holker- SE ¼ Foster 10. Motion to Approve, pending Township Approval- Gillespie seconded by Haugen. Motion carried 5-0

ADMINISTRATOR APPROVED

51-18. Todd Sandberg- SE ¼ Almond 33. Renewal

109-19. Mary Klien- Foster 29. Shoreline

110-19. Gene Weihe- Foster 34. Shoreline

111-19. Odessa Township. Odessa 13. Culvert Replacement

112-19. Odessa Township. Odessa 12. Culvert Replacement

113-19. Odessa Township. Lower Odessa 2. Culvert Replacement

114-19. Odessa Township. Odessa 35. Culvert Replacement

115-19. Odessa Township. Lower Odessa 2. Culvert Replacement

116-19. Odessa Township. Lower Odessa 2. Culvert Replacement

117-19. Odessa Township. Odessa 23. Culvert Replacement

118-19. Odessa Township. Odessa 36. Culvert Replacement

119-19. Odessa Township. Odessa 14. Culvert Placement

120-19. Buller Farms. E ½ Malta 8. Culvert Placement

121-19. Brian Hamann. NW ¼ Foster 24. Ditch Cleanout

PERMITS PENDING

9-18. Shible Twp. (SE ¼, SE ¼ Sec. 3 Shible)

20-18. Steve Mitlyng- 75855 Sunset View, Sec. 18 Big Stone

22-18. Bruce Moberg- SW ¼ Almond 27 Remove, combining permit with #48-19

31-18. Paul Volkenant- NW ¼, SW ¼ Odessa 9

36-18. David Botker - SW ¼ Prior 1

50-18. Todd Sandberg- NE ¼ Prior 36

60-18. Kevin Gloege- NE ¼ Odessa 22

67-18. Greg Thompson- N ½, SE ¼ Otrej 17

7-19. David Botker - SE ¼ Prior 1

10-19. ASF Inc. E ½ Big Stone 23

11-19. ASF Inc. SE ¼ Otrej 2

13-19. Baby Blue Farms- SE ¼, NE ¼ Malta 29

14-19. Eugene Tesch- E ½, SE ¼ Foster 27

15-19. Eugene Tesch - NW ¼ Foster 35

20-19. Mike Vangsness- NE ¼ Lower Prior 1

25-19. Matt Hipple- SW ¼ Big Stone 13

35-19. Doug Nelson- NW ¼ Big Stone 5

- 48-19. Shane Maas- N ½ of NE ¼ Odessa 27
 49-19. Tom Herberg- N ½ Foster 21
 50-19. Roger Folk- Lakeshore Lower Prior 13
 51-19. Raymond Arens- SE ¼ Toqua 23
 59-19. Mark Botker- E ½ Almond 21
 62-19. Edward Anderson- NW ¼ Almond 25
 68-19. Douglas Diekmann- E ½ Toqua 3
 70-19. Prior Township-SE¼ of SE¼ Prior 23
 93-19. Terry Gillespie- E ½ of NW ¼ Malta 36
 94-19. Gillespie/ Strong- S ½ NE ¼ Malta 36 Signature obtained
 96-19. Gary Haugen- NE ¼ of NE ¼ Almond 14
 100-19. Pete Holme- SE ¼ Akron 7
 101-19. Jim Nelson- E ½ Big Stone 26 & 35 Signature obtained
 102-19. Wayne Zych- E ½ and S ½ Arthur 34
 103-19. Wayne Zych- NE ¼ Arthur 34
 104-19 Evan Holker- NW ¼ Otrely 16

UPCOMING EVENTS:

UMRWD Regular Meeting – November 12, 2019 – 1:00 p.m.

October 2019 Disbursements

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Split</u>	<u>Amount</u>
CenBank Administrative				
10/01/2019	8316	UMRWD Maint.	Maintenance Levy	64,500.00
10/01/2019	8317	Rinke Noonan	Beardsley Dry Lake Project	-1,020.00
10/01/2019	8318	Ridgeview Excavating, Inc.	Beardsley Dry Lake Project	-965.00
10/01/2019	8319	Rinke Noonan	Whetstone Project	-414.50
10/01/2019	8320	Houston Engineering	Whetstone Project	-598.00
10/01/2019	8321	Houston Engineering	PTMApp	-6,398.50
10/01/2019	8322	BWSR	Managers - Expenses	-135.00
10/01/2019	8323	Ricoh USA, Inc.	Copier Lease	-90.58
10/01/2019	8324	Big Stone County Environmental Services	WRAPS	-734.59
10/01/2019	8325	Amber Doschadis	Equipment Maint/Mileage	-591.60
10/01/2019		Payroll # 19	Payroll Expenses	-2,632.07
10/01/2019	8328	Wanda Holker	Managers - Compensation	-175.53
10/01/2019	8329	Jon Bork	Managers - Compensation	-172.16
10/01/2019	8330	Gary Haugen	Managers - Compensation	-182.02
10/01/2019	8331	Terry Gillespie	Managers - Compensation	-90.14
10/01/2019	8332	Gene R Meyer	Managers - Compensation	-94.78
10/01/2019	8333	Houston Engineering	Water Quality Monitoring	-1,068.75
10/01/2019		Midcontinent	-SPLIT-	-157.88
10/02/2019		PERA	Payroll Expense - ER PERA	-437.98
10/16/2019	8334	Greg Peterson	Office Rent	-395.00
10/16/2019		Payroll # 20	Payroll Expenses	-2,639.23
10/16/2019	8337	Discover Card	-SPLIT-	-865.81
10/16/2019	8338	Ridgeview Excavating, Inc.	Beardsley Dry Lake Project	-2,835.00
10/16/2019	8339	Rinke Noonan	Beardsley Dry Lake Project	-598.00

10/16/2019	8340	Big Stone County Highway Dept.	-SPLIT-	-103.26
10/16/2019	8341	Verizon Wireless	Phone	-73.46
10/17/2019		PERA	Payroll Expense - ER PERA	-439.29
10/21/2019		IRS	Payroll Expense	-1,730.80
10/25/2019		Stevens County	Stevens County - Admin.	478.73
10/25/2019		State of Minnesota	WRAPS	6,757.92
10/28/2019		Midcontinent	-SPLIT-	-147.87
10/28/2019		State of Minnesota	State of MN Subsidy	4,093.90
10/28/2019		Deluxe Checks	Office Supplies	-128.79
10/31/2019			Interest	<u>5.45</u>
Total CenBank Administrative				79,079.59

CenBank BV Mitigation Project

10/01/2019	265	Houston Engineering	Browns Valley Flood Mitigation	-737.25
10/01/2019	266	Larson Helicopters	Browns Valley Flood Mitigation	-2,750.00
10/04/2019	252	Traverse County	Browns Valley Flood Mitigation	-54.25
10/16/2019		UMV Regional Development Commission	Browns Valley Flood Mitigation	6,029.21
10/16/2019	267	Houston Engineering	Browns Valley Flood Mitigation	-5,184.71
10/16/2019	268	Rinke Noonan	Browns Valley Flood Mitigation	-844.50
10/31/2019			Interest	<u>6.28</u>
Total CenBank BV Mitigation Project				-3,535.22

Cenbank Certificate

Total Cenbank Certificate

CenBank Municipal Savings

10/31/2019			Interest	<u>0.08</u>
Total CenBank Municipal Savings				0.08

Minnwest Bank Maintenance Fund

10/01/2019	2589	Dillon's Lawn Care	-SPLIT-	-495.00
10/01/2019	2590	Dylan Hiepler	Equipment Maint/Mileage	-88.74
10/16/2019	2591	City of Ortonville	Electric	-87.42
10/16/2019	2592	Dillon's Lawn Care	Mowing	-300.00
10/17/2019		Citizens 4 Big Stone Lake	Whetstone Project	<u>20,000.00</u>
Total Minnwest Bank Maintenance Fund				19,028.84

Holker adjourned the meeting at 3:25 pm.

Respectfully Submitted by,

Approved by,

Amber Doschadis, Administrator

Gene Meyer, Secretary