

Pursuant to notice and due call a regular meeting of the Upper Minnesota River Watershed District Board was held Tuesday December 10, 2019 at the district office at 211 Second Street SE in Ortonville, MN. Board members present were: Holker, Gillespie, Haugen and Meyer. Staff member present was Administrator, Amber Doschadis. There were no members of the public in attendance.

Chairperson Holker called the meeting to order at 1:00 p.m.

MINUTES November 12, 2019 – Regular Meeting minutes were reviewed.

A motion was made by Haugen, seconded by Meyer to approve minutes without November Disbursements. Motion Carried 4-0.

### CORRESPONDENCE

1. Drainage Concern in Lower Prior 1 was discussed. A motion was made by Haugen, seconded by Holker to request that the landowner remove rocks from the fence line. Motion Carried 4-0.

### OLD BUSINESS

1. Whetstone River Restoration

a. 2019 Update on Survey Work was given by Doschadis

b. Meeting with East Dakota Water Development District update was given. Doschadis will work with SD on cost-share options for the Whetstone River Restoration Project.

c. Clean Water Partnership Loan Review. A motion was made by Holker, seconded by Gillespie to apply for all of Phase 1-4 work in South Dakota to be covered by this loan. Motion Carried 4-0.

2. Toelle Coulee

a. Review of Bids and Project Budget

b. MnDOT Approval of the Project was presented by Doschadis.

c. Houston Engineering Recommendation was reviewed. A motion was made by Haugen, seconded by Gillespie to accept the bid from Gladen Construction for the Toelle Coulee Project. Motion Carried 4-0.

d. Project Timeline updates were given by Doschadis.

3. Browns Valley Diversion Channel

a. Project Overview of Cleanout East of County Road 4 was given by Doschadis.

b. Review of Bids. No bids were returned. Doschadis will work with FEMA and HEI to revise the project timeline and rebid the project.

4. FEMA Update on Work Completed. Removal of wooded debris from the Big Stone Lake debris barrier is complete. Doschadis will submit final invoices to FEMA.

5. Beardsley Dry Lake

a. Update on System was given.

b. Camera Inspection Review. Doschadis presented the preliminary findings.

c. Houston Engineering will review the inspection film and give their report by the January Meeting.

d. Damages to Soybeans. A motion was made by Gillespie, seconded by Holker to accept the estimate of 1.7 acres of damages to soybeans during the exploration and temporary repair of the system, damages will be rounded up and paid at 2 acres. Motion Carried 4-0.

6. Watershed Restoration and Protection Strategies Grant

a. Houston Engineering Task Order- Watershed Maps Estimate was presented.

A motion was made by Meyer, seconded by Haugen to approve work. Motion Carried 4-0.

7. Highway 12

a. 2019 Expenses. A motion was made by Haugen, seconded by Meyer to approve expenses of \$8,080.76 to be assessed to the system on 2020 taxes. Motion Carried 4-0.

b. 2020 Estimate. A motion was made by Holker, seconded by Meyer to approve the estimate of \$1,650.00 for contracted maintenance work to the outlet, to be assessed to the system on 2020 taxes. Motion Carried 4-0.

NEW BUSINESS

1. MAWD Annual Meeting Report and discussion on the meeting took place at this time.

2. SWCD Meeting Update was given by Doschadis.

3. Administrator Evaluation. A motion was made by Haugen, seconded by Meyer to close the meeting at 3:00 pm for employee review discussion. Motion Carried 4-0. Meeting was closed to the public until 3:19 pm when a motion was made by Gillespie, seconded by Haugen to reopen. Motion Carried 4-0. A motion was made by Meyer, seconded by Haugen to increase the Administrator's rate of pay by \$3.00 per hour effective on January 1, 2020 payroll. Motion Carried 4-0.

NEW PERMITS

120-19. Bruce Moberg- E ½ Malta 30. UMRWD Board will hold the permit until more information is submitted. Doschadis will invite Moberg to attend the January Meeting.

121-19. Rick Paulson- After-The-Fact. S ½ of NE ¼ Foster 9. Foster Township has rescinded their signature of approval on this permit due to safety concerns in the township ditch. A motion was therefore made by Gillespie, seconded by Meyer to deny this permit as submitted. Motion Carried 4-0.

ADMINISTRATOR APPROVED

122-19. Rick Paulson- NW ¼ Foster 3. Ditch Cleanout

118-10. Doug Adelman- NE ¼ Big Stone 7. Repairs to Intake

PERMITS PENDING

9-18. Shible Twp. (SE ¼, SE ¼ Sec. 3 Shible)

60-18. Kevin Gloege- NE ¼ Odessa 22

67-18. Greg Thompson- N ½, SE ¼ Otrey 17

7-19. David Botker - SE ¼ Prior 1

10-19. ASF Inc. E ½ Big Stone 23

11-19. ASF Inc. SE ¼ Otrey 2

13-19. Baby Blue Farms- SE ¼, NE ¼ Malta 29

14-19. Eugene Tesch- E ½, SE ¼ Foster 27

15-19. Eugene Tesch - NW ¼ Foster 35

20-19. Mike Vangsness- NE ¼ Lower Prior 1

25-19. Matt Hipple- SW ¼ Big Stone 13

35-19. Doug Nelson- NW ¼ Big Stone 5

48-19. Shane Maas- N ½ of NE ¼ Odessa 27

49-19. Tom Herberg- N ½ Foster 21

50-19. Roger Folk- Lakeshore Lower Prior 13

51-19. Raymond Arens- SE ¼ Toqua 23

59-19. Mark Botker- E ½ Almond 21

62-19. Edward Anderson- NW ¼ Almond 25

68-19. Douglas Diekmann- E ½ Toqua 3

70-19. Prior Township-SE¼ of SE¼ Prior 23

93-19. Terry Gillespie- E ½ of NW ¼ Malta 36

96-19. Gary Haugen- NE ¼ of NE ¼ Almond 14

100-19. Pete Holme- SE ¼ Akron 7  
 102-19. Wayne Zych- E ½ and S ½ Arthur 34  
 103-19. Wayne Zych- NE ¼ Arthur 34  
 104-19 Evan Holker- NW ¼ Otrey 16  
 106-19. Terry Gillespie- NE ¼ Lower Prior2  
 107-19. Al Webster- NE ¼ of SW ¼ Odessa 19  
 111-19. Jacklyn Halvorson- NW ¼ Akron 4  
 113-19. Edward Anderson- NE ¼ Almond 26 Signature Obtained  
 114-19. Scott Meyer- SE ¼ Odessa 12

### UPCOMING EVENTS

UMRWD Regular Meeting – January 14, 2019 – 1:00 p.m.

### **December 2019 Disbursements**

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Split</u>	<u>Amount</u>
<b>CenBank Administrative</b>				
12/02/2019		Payroll #23	Payroll Expenses	-1,872.94
12/02/2019	8362	Ridgeview Excavating, Inc.	Beardsley Dry Lake Project	-2,225.00
12/02/2019	8363	Johnson Jetline	Beardsley Dry Lake Project	-
12/02/2019	8364	Ricoh USA, Inc.	Copier Lease	-90.58
12/02/2019		Midcontinent	-SPLIT-	-157.59
12/03/2019		Stevens County	Stevens County - Admin.	495.58
12/03/2019		PERA	Payroll Expense - ER PERA	-291.67
12/09/2019		Cenbank	Bank Fee	-25.00
12/10/2019	8365	Post Office	Office Supplies	-110.00
12/10/2019	8366	Wanda Holker	Managers - Compensation	-182.49
12/10/2019	8367	Terry Gillespie	Managers - Compensation	-90.14
12/10/2019	8368	Gene R Meyer	Managers - Compensation	-395.37
12/10/2019	8369	Gary Haugen	Managers - Compensation	-384.35
12/10/2019	8370	Jon Bork	Managers - Compensation	-405.81
12/13/2019		LMCIT	Insurance	185.00
12/16/2019	8371	Amber Doschadis	Equipment/Mileage Expense	-297.58
12/16/2019		Payroll #24	Payroll Expenss	-1,872.94
12/16/2019	8373	Jerome Schwagerl	Beardsley Dry Lake Project	-600.00
12/16/2019	8374	Big Stone County Highway Dept.	Beardsley Dry Lake Project	-719.73
12/16/2019	8375	Rinke Noonan	Beardsley Dry Lake Project	-1,018.00
12/16/2019	8376	Verizon Wireless	Phone	-73.46
12/16/2019	8377	Ricoh USA, Inc.	Office Supplies	-8.30
12/16/2019	8378	Rinke Noonan	Legal Fees	-320.00
12/17/2019		PERA	Payroll Expense - ER PERA	-291.67
12/19/2019		Tax Levy	-SPLIT-	13,558.91
12/20/2019		IRS	Payroll Expense	-1,307.88
12/23/2019		BWSR	PTMApp	12,300.00
12/23/2019		State of Minnesota	Payroll Expenses	-830.00

12/26/2019	Tax Levy	State of MN Subsidy	7,135.26
12/31/2019	Midcontinent	-SPLIT-	-155.93
12/31/2019		Interest	<u>8.02</u>
Total CenBank Administrative			7,014.34

**CenBank BV Mitigation Project**

12/13/2019	Matt Piotter	Browns Valley Flood Mitigation	2,250.00
12/16/2019	271 Houston Engineering	Browns Valley Flood Mitigation	-6,563.50
12/16/2019	272 Goodhart Excavating	BV Floodway Construction	-2,300.00
12/31/2019		Interest	<u>6.20</u>
Total CenBank BV Mitigation Project			-6,607.30

Holker adjourned the meeting at 3:45 pm.

Respectfully Submitted by,  
Total Cenbank Certificate

Approved by,

**CenBank Municipal Savings**

12/31/2019  
Amber Doschadis, Administrator  
Total CenBank Municipal Savings

Interest 0.07  
Gene Meyer, Secretary  
0.07

**Minnwest Bank Maintenance Fund**

12/02/2019	2599	City of Ortonville	Electric	-86.82
12/13/2019		UMRWD Admin.	Big Stone County - Maint.	64,500.00
12/16/2019	2600	Amber Doschadis	Equipment Maint/Mileage	-73.08
12/16/2019	2601	Dillon's Lawn Care	Spraying	-225.00
12/16/2019	2602	Houston Engineering	Whetstone Restoration Project	-1,182.50
12/16/2019	2603	Houston Engineering	Whetstone Restoration Project	-2,048.75
12/16/2019	2604	Rinke Noonan	Whetstone Restoration Project	-92.00
12/16/2019	2605	Sev's Excavating	Debris Removal	<u>-4,995.00</u>
Total Minnwest Bank Maintenance Fund				55,796.85

Chairperson Holker adjourned the meeting at 3:45pm.

Respectfully Submitted by,

Approved by,

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Amber Doschadis, Administrator

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Gene Meyer, Secretary