

Pursuant to notice and due call a regular meeting of the Upper Minnesota River Watershed District Board was held Tuesday July 9, 2019 at the district office at 211 Second Street SE in Ortonville, MN. Board members present were: Holker, Toelle, Gillespie, Haugen and Meyer. Staff members present were Doschadis and Hiepler with no visitors at this meeting.

Chairperson Holker called the meeting to order at 1:00 p.m.

#### MINUTES

Minutes from the June 11, 2019 regular meeting were reviewed. Motion to approve the minutes by Haugen, seconded by Meyer. Motion carried. All in favor: 5, against: 0.

#### VISITORS:

1. Tom Herberg did not respond to our request to attend today's meeting.

#### CORRESPONDENCE

1. Highway 12 Flood Mitigation Project. After discussion with the board, Administrator will request additional information from MN DOT on their proposed road raise as well as impacts for landowners both upstream and downstream of Highway 12. Once this information is obtained staff will notify landowners to attend a future meeting on the information and option for landowners.
2. Swenson Lake update was given by Administrator.
3. Drainage Concerns in Akron 34 and its potential outlet into County Ditch 2 were discussed. Staff will reach out to landowners involved to see if a solution can be negotiated.

#### OLD BUSINESS:

1. Whetstone River Restoration
  - a. Grant Funds. Final steps have been taken with the grant agreement and the agreement will be released for signatures shortly
  - b. Agreement/ Response from Hedge Family was discussed. A motion was made by Haugen, seconded by Holker to request the our attorney contact the Hedge Family to notify them of the advancements made with the grant and to request a response from them before our August Meeting so that the district is able to update the public on the project.
2. Toelle Coulee
  - a. Easements were discussed and BNSF has proposed a purchase price on their abandoned railroad property of \$7,500 with processing fees of \$2,000. Administrator will make every effort to try to decrease the proposed purchase price by writing a letter to BNSF explaining the project budget and surrounding land value.
  - b. MN DOT Construction Agreement was presented. A resolution was made by Toelle, seconded by Meyer to allow Wanda Holker, Chairperson and Amber Doschadis, Administrator to sign the agreement.
  - c. Project Timeline was discussed. Administrator will contact the City of Browns Valley and Pat Lynch to discuss the option of extending the grant deadline to December 31, 2020 to allow for construction to take place in 2020.
3. Browns Valley Diversion Channel
  - a. Survey Work had been completed, staff will work with Houston Engineering on reports that will then be used to determine how much sedimentation and damage occurred during this Spring runoff.
  - b. Haying Proposals were presented for review at this time. Staff noted that Nelson applied fertilizer to the area last fall but that Piotter's bid came in higher. A motion was made by Gillespie, seconded by Haugen to award the lease to Matt Piotter as the highest bidder. Staff will reach out to Nelson to request an itemized expense sheet of fertilizer application to be considered for reimbursement at our August Meeting.

## NEW BUSINESS

1. FEMA Update was given by Administrator, staff will attend the upcoming county FEMA Meetings and keep updated records of all information needed for FEMA.
2. Dam Debris Removal Quotes were presented at this time. Administrator discussed the possibility of confusion to contractors in the Request for Bids letter. A motion was made by Haugen, seconded by Holker to have staff contact all three contractors who submitted bids to confirm what equipment would be necessary to fully complete the requested project and to approve staff to grant the project to the lowest bidder after making that clarification.
2. 2018 Audit Report was reviewed and a motion was made by Gillespie, seconded by Haugen to approve.
3. 2020 Budget was reviewed and a motion was made by Haugen, seconded by Meyer to approve the budget and advertise in the Ortonville Independent that a Public Hearing will be held at our August 13, 2019 meeting at 1:00pm.
4. ESRI Grant. Administrator applied for the Conservation Program Grant and was awarded use of the ESRI software at a yearly rate of \$200. A motion was made by Holker, seconded by Toelle to approve the purchase.
5. MAWD Request for Resolutions was presented by Administrator, no resolution options were presented.

## NEW PERMITS

- 63-19. Richard Ehrenberg- S ½ of SW ¼ Akron 15 Table, request downstream outlet information.
- 64-19. Kyle Gillespie- NW ¼ Malta 10 Motion to Approve-Toelle. Second- Haugen. Carried 5-0
- 65-19. Chad Holtz- SW ¼ Prior 5 Table, request downstream outlet information.
- 66-19. Dan Chase- Almond 30 Motion to Approve-Toelle. Second- Holker. Carried 5-0
- 67-19. ASF Inc- SW ¼ Otre 2 Motion to Approve pending downstream-Toelle. Second- Holker. Carried 5-0
- 68-19. Douglas Diekmann- E ½ Toqua 3 Motion to Approve pending downstream-Holker. Second- Gillespie. Carried 5-0
- 70-19. Prior Township-SE¼ of SE¼ Prior 23 Motion to Approve pending downstream-Toelle. Second-Holker. Carried 5-0
- 71-19. Prior Township- SW ¼ of SW ¼ Almond 7 Motion to Approve-Toelle. Second- Gillespie. Carried 5-0
- 73-19. Robert Toelle- NW ¼ East Browns Valley 13 Motion to Approve-Haugen. Second- Gillespie. Carried 4-0 with Toelle abstaining
- 74-19. Robert Toelle- SE ¼ Folsom 27 Motion to Approve-Holker. Second- Gillespie. Carried 4-0 with Toelle abstaining
- 75-19. Bruce Moberg- N ½ of NE ¼ Malta 22 Motion to Approve-Meyer. Second- Toelle. Carried 5-0
- 76-19. Bruce Moberg- S ½ of NE ½ Malta 22 Motion to Approve pending downstream-Haugen. Second- Holker. Carried 5-0
- 77-19. David Moberg- S ½ of E ¼ Malta 22 Motion to Approve pending downstream-Toelle. Second-Holker. Carried 5-0
- 78-19. Bruce Moberg- NE ¼ of SW ½ Malta 29 Motion to Approve pending downstream-Meyer. Second-Toelle. Carried 5-0
- 79-19. Mark Chase- W ½ of SW ¼ Almond 19 Motion to Approve-Haugen. Second- Meyer. Carried 5-0

## ADMINISTRATOR APPROVED

- 69-19. Prior Township. SE ¼ of SE ¼ Prior 36. Replace Existing Culvert
- 72-19. James Heairet. Foster 29 Shoreline Stabilization

## PERMITS PENDING

- 9-18. Shible Twp. (SE ¼, SE ¼ Sec. 3 Shible)
- 20-18. Steve Mitlyng- 75855 Sunset View, Sec. 18 Big Stone
- 22-18. Bruce Moberg- SW ¼ Almond 27
- 31-18. Paul Volkenant- NW ¼, SW ¼ Odessa 9
- 36-18. David Botker - SW ¼ Prior 1

- 37-18. Koosman Farms- S ½ Akron 13  
 50-18. Todd Sandberg- NE ¼ Prior 36  
 55-18. Kyle Gillespie- NW ¼ Malta 32  
 60-18. Kevin Gloege- NE ¼ Odessa 22  
 67-18. Greg Thompson- N ½, SE ¼ Otrej 17  
 7-19. David Botker - SE ¼ Prior 1  
 9-19. Randy Nessman- SE ¼ Prior 24 Motion to Approve-Toelle. Second- Meyer. Carried 5-0  
 10-19. ASF Inc. E ½ Big Stone 23  
 11-19. ASF Inc. SE ¼ Otrej 2  
 13-19. Baby Blue Farms- SE ¼, NE ¼ Malta 29  
 14-19. Eugene Tesch- E ½, SE ¼ Foster 27  
 15-19. Eugene Tesch - NW ¼ Foster 35  
 20-19. Mike Vangsness- NE ¼ Lower Prior 1  
 21-19. Brian Kleindl- SE ¼ Otrej 5  
 25-19. Matt Hipple- SW ¼ Big Stone 13  
 35-19. Doug Nelson- NW ¼ Big Stone 5  
 48-19. Shane Maas- N ½ of NE ¼ Odessa 27  
 49-19. Tom Herberg- N ½ Foster 21  
 50-19. Roger Folk- Lakeshore Lower Prior 13  
 51-19. Raymond Arens- SE ¼ Toqua 23 Outlet was verified. Motion to Approve pending downstream-Toelle. Second- Holker. Carried 5-0  
 56-19. Terry Gillespie- SE ¼ Malta 15. Signatures Received  
 57-19. Terry Gillespie- SE ¼ Malta 15. Signatures Received  
 58-19. Terry Gillespie- NW ¼ Malta 23. Signatures Received  
 59-19. Mark Botker- E ½ Almond 21  
 62-19. Edward Anderson- NW ¼ Almond 25

**UPCOMING EVENTS:**

- UMRWD Regular Meeting – August 13, 2019 – 1:00 p.m.  
 Roberts County, SD FEMA Meeting – July 10, 2019  
 Big Stone County, MN FEMA Meeting – July 12, 2019

**July 2019 Disbursements**

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Split</u>	<u>Amount</u>
<b>CenBank Administrative</b>				
07/01/2019		Payroll Expenses	Payroll # 13	-3,326.30
07/01/2019	8255	First National Bank	Office Supplies	-29.99
07/01/2019	8256	Ricoh USA, Inc.	Copier Lease	-90.58
07/01/2019	8257	Houston Engineering	Whetstone Project	-486.00
07/01/2019	8258	Amber Doschadis	-SPLIT- Equipment/Mileage	-468.14
07/01/2019	8259	Dylan Hiepler	Expense	-221.56
07/02/2019		Midcontinent	-SPLIT- Payroll Expense - ER	-146.57
07/02/2019		PERA	PERA	-522.09
07/09/2019	8260	Wanda Holker	Managers - Expenses	-129.36
07/09/2019	8261	Robert Toelle	Managers - Expenses	-112.76
07/09/2019	8262	Gene R Meyer	Managers - Expenses	-94.78
07/09/2019	8263	Gary Haugen	Managers - Expenses	-83.76
07/09/2019	8264	Terry Gillespie	Managers - Expenses	-90.14
07/09/2019	8265	GoFaster's Powersports & Marine	WRAPS	-225.00
07/09/2019	8266	Rinke Noonan	Highway 12 Flood Project	-1,220.00

07/09/2019	8267	Big Stone County Highway Dept.	Highway 12 Flood Project	-706.76
07/09/2019	8268	Verizon Wireless	Phone	-73.37
07/16/2019	8269	Rinke Noonan	Whetstone Project	-514.50
07/16/2019	8270	Post Office	Office Supplies	-110.00
07/16/2019	8271	Payroll Expenses	Payroll #14	-3,326.30
07/16/2019	8273	Greg Peterson	Office Rent	-395.00
07/17/2019		PERA	Payroll Expense - ER PERA	-522.09
07/19/2019		PERA	Administrative	169.00
07/19/2019		IRS	Payroll Expense	-2,260.96
07/31/2019		Midcontinent	-SPLIT-	-163.02
07/31/2019			Interest	<u>9.18</u>
Total CenBank Administrative				15,140.85

**CenBank BV Mitigation Project**

07/01/2019	243	Sisseton Courier	Browns Valley Flood Mitigation	-15.71
07/03/2019	244	Traverse County	Browns Valley Flood Mitigation	-552.00
07/03/2019	245	Gazette Publishing	Browns Valley Flood Mitigation	-90.75
07/09/2019	246	Rinke Noonan	Browns Valley Flood Mitigation	-1,598.00
07/15/2019	247	Traverse County	Browns Valley Flood Mitigation	-138.00
07/16/2019	248	Rinke Noonan	Browns Valley Flood Mitigation	-620.00
07/22/2019		UMV Regional Development Commission	Browns Valley Flood Mitigation	12,321.50
07/31/2019			Interest	<u>6.69</u>
Total CenBank BV Mitigation Project				9,313.73

**CenBank Municipal Savings**

07/31/2019			Interest	<u>0.08</u>
Total CenBank Municipal Savings				0.08

**Minnwest Bank Maintenance Fund**

07/01/2019	2574	Amber Doschadis	Equipment Maint/Mileage	-56.84
07/01/2019	2575	Dylan Hiepler	Equipment Maint/Mileage	-130.50
07/01/2019	2576	Dillon's Lawn Care	Spraying	-225.00
07/01/2019	2577	Dillon's Lawn Care	Mowing	-200.00
07/01/2019	2578	Sev's Excavating	Debris Removal	-277.88
07/01/2019	2579	Conroy Electric	Equipment Maint/Mileage	-2,000.00
07/01/2019	2580	Conroy Electric	Repair & Materials	-810.87
07/01/2019	2581	Dillon's Lawn Care	-SPLIT-	-590.00
07/09/2019	2582	City of Ortonville MN	Electric	<u>-104.63</u>
Total Minnwest Bank Maintenance Fund				-4,395.72

Holker adjourned the meeting at 4:24 pm.

Respectfully Submitted by,

Approved by,

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Amber Doschadis, Administrator

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Gene Meyer, Secretary