

Pursuant to notice and due call a regular meeting of the Upper Minnesota River Watershed District Board was held Tuesday August 13, 2019 at the district office at 211 Second Street SE in Ortonville, MN. Board members present were: Holker, Toelle, Gillespie, Haugen, Bork and Meyer. Staff members present were Doschadis and Hiepler. Members of the public were Artie Arndt and son.

Chairperson Holker called the meeting to order at 1:00 p.m.

MINUTES

Minutes from the July 9, 2019 regular meeting were reviewed. Motion to approve the minutes by Gillespie, seconded by Toelle. Motion carried 5-0

Public Hearing:

The meeting was opened to the public to discuss the 2020 UMRWD proposed budget.

At 1:30pm the Public Meeting was closed and upon motion by Haugen, seconded by Gillespie the board approved the 2020 budget.

VISITORS:

1. Artie Arndt spoke on his concerns with the City of Ortonville and water damages to his property due to a large stand pipe that was placed years ago by the City that's causing water to sit in his yard for extended periods. Board members spoke with Artie regarding his reported damages and have decided that at this time it seems as if the City plans to remove the pipe which will resolve the issue. Artie will be in contact with Doschadis before the September meeting on what decision the City of Ortonville comes to.

BOARD MANAGER APPOINTMENT:

Manager Bonds and Oaths were signed by Wanda Holker and Jon Bork, co-signed by Gene Meyer- District Secretary.

CORRESPONDENCE

1. Highway 12 Flood Mitigation Project. Administrator reported that she has requested an impact study from MNDOT on their proposed road raise. Doschadis will make contact with Big Stone County on a larger gate structure on the intake.

2. Swenson Lake update was given by Administrator.

3. Drainage Concerns in Akron 34 and its potential outlet into County Ditch 2 were discussed. Landowner plans to have Big Stone County survey the area and his tiled field for him soon.

OLD BUSINESS:

1. Whetstone River Restoration

- a. Grant Agreement is on schedule to be signed at the City of Ortonville's Meeting on August 19th
- b. Signed Purchase Agreement from Hedge FLP. A motion was made by Toelle, seconded by Meyer to approve Holker and Doschadis to sign the agreement once the City has an executed grant document so funds can be reimbursed through the grant. Motion carried 5-0

2. Toelle Coulee

- a. Easements have all been returned with the exception of BNSF
- b. BNSF Abandoned Railway Purchase is being processed
- c. MN DOT Construction Agreement. A motion was made by Gillespie, seconded by Toelle to approve Holker and Doschadis to sign the updated agreement. Motion carried 5-0
- d. Extended Project Timeline was approved by the City of Browns Valley

3. Browns Valley Diversion Channel

- a. Survey Work shows a considerable amount of sedimentation after the 2019 Spring Run Off
Houston Engineering will work with district staff to develop an estimate for removal.
- b. Request for Bids on Removal of Wooded Debris. A motion was made by Holker, seconded by Toelle to send requests to local contractors for wooded debris only at this time. Motion carried 5-0
- c. Haying Lease Agreement was reviewed. Doschadis plans to meet with Piotter to go over.
- d. Fertilizer Invoice from past lessee was reviewed and a motion to deny reimbursement was made by Haugen, seconded by Meyer due to an already decreased price for 2018. Motion carried 5-0

4. Marsh Lake State Trail Agreement was presented. A motion was made by Gillespie, seconded by Holker to approve UMRWD to enter into an agreement with DNR and/or Swift County receive and disburse of funds needed for the abutments. Motion carried 5-0

NEW BUSINESS

1. Robert Toelle's Retirement was acknowledged at this time.
2. Bank Signature Cards. A motion was made by Holker, seconded by Gillespie to remove previous Administrator Radermacher and Board Member Toelle from all bank signature cards and replace with Jon Bork. Motion carried 5-0
3. Dam Debris Removal will commence when flows from the Whetstone and Big Stone Lake decrease.
4. Beardsley Dry Lake- Tile Concerns were presented by Administrator. A motion was made by Toelle, seconded by Haugen to approve staff to make contact with a tile camera company and contractor to investigate possible damages to the reinforced concrete pipe that acts as an outlet for Dry Lake. Motion carried 5-0
5. WRAPS Grant Amendment to extend end date to June 30, 2020 was discussed along with an update on our ability to apply for watershed based funding in the future.
6. Copier Lease/ Printer Purchase. Board agreed that this purchase can be made by Administrator's discretion
7. Five Mile Creek Clean Water Fund Application. A motion was made by Holker, seconded by Gillespie to cost share with Big Stone SWCD on additional engineering from HEI to show more accurate estimates of sediment and phosphorus for the grant application. Motion carried 5-0
8. Staff Hours of Work. After discussion the board agrees that Administrator Doschadis can coordinate with Technician on his request to decrease hours of work and changes will be documented on a status change form.

NEW PERMITS

- 87-19. Paul Strong. S ½ Prior 21. Motion to Approve-Holker. Second- Meyer. Carried 5-0
88-19. Richard Ehrenberg. SE ¼ of SW ¼ Akron 15. Motion to Approve-Haugen. Second- Meyer. Carried 5-0
89-19. Koosman Farms. E ½ of SE ¼ Akron 14. Motion to Approve-Gillespie. Second- Toelle. Carried 5-0
90-19. Glenn Berdan. W ½ of W ½ Otrej 18. SE ¼ of NE ¼ Big Stone 13 Motion to Approve pending downstream signature-Toelle. Second- Haugen. Carried 5-0
91-19. Glenn Berdan. S ½ of NE ¼ Big Stone 25. Motion to Approve-Holker. Second- Gillespie. Carried 5-0
92-19. Glenn Berdan SW ¼ Big Stone 24. Motion to Approve-Haugen. Second- Gillespie. Carried 5-0

ADMINISTRATOR APPROVED

- 80-19. Larry and Leann Dehaan. Foster 34. Shoreline
81-19. Nancy Cox. Foster 34. Shoreline
82-19. Eric and Natalie Karlberg. Big Stone 19. Shoreline
83-19. Malta Township. W Malta 9. Replace Existing Culvert
84-19. Malta Township. W Malta 30. Replace Existing Culvert
85-19. Gary Homrighausen. NW ¼ Malta 18. Ditch Cleanout
86-19. Terry and Chad Gillespie. SE ¼ Malta 22. Ditch Cleanout
33-18. Curtiss Olson NE ¼ Malta 31. Repair Outlet
08-19. Paul Strong. NE ¼ Otrej 4. Tile Size Increase

PERMITS PENDING

- 9-18. Shible Twp. (SE ¼, SE ¼ Sec. 3 Shible)
- 20-18. Steve Mitlyng- 75855 Sunset View, Sec. 18 Big Stone
- 22-18. Bruce Moberg- SW ¼ Almond 27
- 31-18. Paul Volkenant- NW ¼, SW ¼ Odessa 9
- 36-18. David Botker - SW ¼ Prior 1
- 37-18. Koosman Farms- S ½ Akron 13
- 50-18. Todd Sandberg- NE ¼ Prior 36
- 55-18. Kyle Gillespie- NW ¼ Malta 32
- 60-18. Kevin Gloege- NE ¼ Odessa 22
- 67-18. Greg Thompson- N ½, SE ¼ Otrej 17
- 7-19. David Botker - SE ¼ Prior 1
- 10-19. ASF Inc. E ½ Big Stone 23
- 11-19. ASF Inc. SE ¼ Otrej 2
- 13-19. Baby Blue Farms- SE ¼, NE ¼ Malta 29
- 14-19. Eugene Tesch- E ½, SE ¼ Foster 27
- 15-19. Eugene Tesch - NW ¼ Foster 35
- 20-19. Mike Vangsness- NE ¼ Lower Prior 1
- 21-19. Brian Kleindl- SE ¼ Otrej 5. Signatures received.
- 25-19. Matt Hipple- SW ¼ Big Stone 13
- 35-19. Doug Nelson- NW ¼ Big Stone 5
- 48-19. Shane Maas- N ½ of NE ¼ Odessa 27
- 49-19. Tom Herberg- N ½ Foster 21
- 50-19. Roger Folk- Lakeshore Lower Prior 13
- 51-19. Raymond Arens- SE ¼ Toqua 23
- 59-19. Mark Botker- E ½ Almond 21
- 62-19. Edward Anderson- NW ¼ Almond 25
- 63-19. Richard Ehrenberg- S ½ of SW ¼ Akron 15. Motion to Approve-Toelle. Second- Meyer. Carried 5-0
- 65-19. Chad Holtz- SW ¼ Prior 5. Motion to Approve-Gillespie. Second- Meyer. Carried 5-0
- 67-19. ASF Inc- SW ¼ Otrej 2 Signatures received.
- 68-19. Douglas Diekmann- E ½ Toqua 3
- 70-19. Prior Township-SE¼ of SE¼ Prior 23
- 76-19. Bruce Moberg- S ½ of NE ½ Malta 22 Signatures received.
- 77-19. David Moberg- S ½ of E ¼ Malta 22 Signatures received.
- 78-19. Bruce Moberg- NE ¼ of SW ½ Malta 29 Signatures received.

UPCOMING EVENTS:

UMRWD Regular Meeting – September 10, 2019 – 1:00 p.m.

August 2019 Disbursements

August 2019 Disbursements

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Split</u>	<u>Amount</u>
CenBank Administrative				
08/01/2019	8274	Discover Card	-SPLIT-	-1,063.52
08/01/2019	8275	Ricoh USA, Inc.	Copier Lease	-90.58
08/01/2019	8276	Houston Engineering	Highway 12 Flood Project	-4,932.00
08/01/2019	8277	First National Bank	Dues and Fees	-30.00
08/01/2019	8278	Cutting Edge Engraving	Managers - Expenses	-21.38
08/01/2019	8279	Amber Doschadis	Equipment/Mileage Expense	-223.30
08/01/2019	8280	Dylan Hiepler	Equipment/Mileage Expense	-158.34
08/01/2019		Payroll Expenses	Payrolls # 15	-3,326.30
08/01/2019	8283	Cenbank	Dues and Fees	-5.00
08/02/2019		PERA	Payroll Expense - ER PERA	-522.09
08/02/2019		MPCA	WRAPS	6,997.59
08/13/2019	8284	Rinke Noonan	Highway 12 Flood Project	-562.00
08/13/2019	8285	Verizon Wireless	Phone	-73.37
08/13/2019	8286	Wanda Holker	Managers - Expenses	-136.32
08/13/2019	8288	Gene R Meyer	Managers - Expenses	-94.78
08/13/2019	8289	Terry Gillespie	Managers - Expenses	-90.14
08/13/2019	8290	Gary Haugen	Managers - Expenses	-83.76
08/13/2019	8291	Robert Toelle	Managers - Expenses	-112.76
08/13/2019	8287	VOID	void	
08/16/2019	8292	Rinke Noonan	Legal Fees	-432.00
08/16/2019	8293	Discover Card	Office Supplies	-204.05
08/16/2019		Payroll Expenses	Payrolls # 16	-3,326.30
08/16/2019	8296	Greg Peterson	Office Rent	-395.00
08/19/2019		PERA	Payroll Expense - ER PERA	-522.09
08/20/2019		IRS	Payroll Expense	-2,260.96
08/31/2019			Interest	<u>8.47</u>
				-
Total CenBank Administrative				11,659.98
CenBank BV Mitigation Project				
08/01/2019	249	New York Bank of Mellon Trust	Browns Valley Flood Mitigation	-2,500.00
08/01/2019	250	BNSF Railway Company	Browns Valley Flood Mitigation	-2,000.00
08/01/2019		UMV Regional Development Commission	Browns Valley Flood Mitigation	90,737.25
08/01/2019	251	Houston Engineering	Browns Valley Flood Mitigation	10,322.75
08/31/2019			Interest	<u>11.79</u>
Total CenBank BV Mitigation Project				75,926.29
Cenbank Certificate				
Total Cenbank Certificate				
CenBank Municipal Savings				
08/31/2019			Interest	<u>0.07</u>
Total CenBank Municipal Savings				0.07
Minnwest Bank Maintenance Fund				

08/01/2019	2583	Dylan Hiepler	Equipment Maint/Mileage	-171.10
08/13/2019	2584	City of Ortonville	Electric	-73.38
08/13/2019	2585	Dillon's Lawn Care	Mowing	<u>-300.00</u>
Total Minnwest Bank Maintenance Fund				-544.48

Holker adjourned the meeting at 4:00 pm.

Respectfully Submitted by,

Approved by,

Amber Doschadis, Administrator

Gene Meyer, Secretary