

Pursuant to notice and due call, a regular meeting of the Upper Minnesota River Watershed District Board was held Tuesday December 8, 2020 at the district office at 211 Second Street SE in Ortonville, MN. Board members present were: Haugen, Bork, Meyer and Gillespie. Staff member present was Administrator, Amber Doschadis. Lisa Odens of Houston Engineering joined via conference call.

Vice-Chair, Haugen called the meeting to order at 1:00pm.

MINUTES and DISBURSEMENTS- November, 2020 meeting minutes and disbursements were reviewed. A motion was made by Meyer, seconded by Bork at approve as submitted. Motion Carried 4-0

OLD BUSINESS

1. Browns Valley past and future projects were discussed. Lisa Odens gave an overview of the draft memo created to give the District information on future projects. Doschadis will continue to work with Houston Engineering, Rinke Noonan and the City of Browns Valley on flood hazard mitigation work to protect the city.

Lisa Odens left the meeting.

2. Big Stone Lake/ Minnesota River. Letter to COE was sent in November, Doschadis will follow up after the holiday season, to confirm receipt.
Options for an Electronic Gage System on Big Stone Lake were presented by Doschadis. A motion was made by Bork, seconded by Haugen to have Doschadis continue to look into options and grant opportunities for cost sharing the yearly expense. Motion Carried 4-0
3. Whetstone River Restoration additional services request was received from Houston Engineering to engage in additional landowner meetings, hydraulic modeling for downstream impacts as well as sediment analysis. A motion was made by Meyer, seconded by Bork to approve this request. Motion Carried 4-0
4. Beardsley Dry Lake. Doschadis reviewed current lake elevations and will continue to work on an operations plan for the control structure and inlet.
5. Kleindl Wetland Bank agreement with US Army Corps of Engineers was reviewed and a motion was made by Gillespie, seconded by Bork to approve as submitted. Motion Carried 4-0
6. Marsh Lake- Doschadis is working on a new joint powers agreement with DNR and the District. This will be completed and executed before the current JPA runs out in June 2021.

NEW BUSINESS

1. MAWD Annual Meeting Update was given by Doschadis
2. Rinke Noonan 2021 Service Agreement. A motion to approve was made by Gillespie, seconded by Haugen. Motion Carried 4-0
3. Rules and Regulations were disbursed. They will be reviewed at the January 2021 meeting.
4. 2020 Audit Documents from Johnson and Roggenbuck, CPA were reviewed. A motion was made by Haugen, seconded by Bork to approve. Motion Carried 4-0
5. 2020 Employee Evaluation. A motion was made by Gillespie, seconded by Meyer to close the meeting. Motion Carried 4-0. After discussion with the managers a motion was made by Meyer, seconded by Bork to reopen the meeting. Motion Carried 4-0
A motion was made by Bork, seconded by Meyer to increase the Administrator's salary by 12% effective January 1, 2021 payroll. Motion Carried 4-0
Hours of Business were discussed and a motion was made by Gillespie, seconded by Haugen to change hours to Monday through Thursday 8:00 am to 4:00 pm for the months of June, July and

December 8, 2020

August of each year. Business Hours the remaining months of the year will be 8:00 am to 4:00 pm Monday through Friday. The Administrator will remain at 1.0 FTE and will be responsible for continuing to record her hours worked. Motion Carried 4-0

NEW PERMITS

- 105-20. Evan Holker- NW ¼ Otrej 16. Approve- M/S/C Bork/ Gillespie
- 106-20. Greg Thompson- S ½ Otrej 16. Approve- M/S/C Haugen/ Gillespie
- 107-20. Greg Thompson- NE ¼ Otrej 26. Approve- M/S/C Bork/ Meyer
- 108-20. Erik Klepel- SW ¼ of NW ¼ Odessa 30. Approve- M/S/C Gillespie/ Bork
- 109-20. Tim Danielson- S ½ Otrej 12. Approve- M/S/C Haugen/ Gillespie
- 110-20. Paul Strong- S ½ Ortonville 23. Approve- M/S/C Haugen/ Bork
- 111-20. Paul Strong- NW ¼ Prior 21. Approve- M/S/C Haugen/ Meyer
- 112-20. Paul Strong- S ½ of SW ¼ Prior 16. Approve pending downstream- M/S/C Bork/ Meyer

ADMINISTRATOR APPROVED

- 113-20. Paul Strong- NW ¼ Ortonville 14. Repair Existing Tile
- 114-20. Gary Haugen. Almond 12, 13, 14, 23. Big Stone 5,8. Ditch Maintenance

PERMITS PENDING

- 70-19. Prior Township-SE¼ of SE¼ Prior 23
- 96-19. Gary Haugen- NE ¼ of NE ¼ Almond 14. Release. Signature Obtained
- 100-19. Pete Holme- SE ¼ Akron 7
- 102-19. Wayne Zych- E ½ and S ½ Arthur 34
- 103-19. Wayne Zych- NE ¼ Arthur 34
- 104-19 Evan Holker- NW ¼ Otrej 16. Remove. Revised work covered under permit #105-20
- 107-19. Al Webster- NE ¼ of SW ¼ Odessa 19
- 114-19. Scott Meyer- SE ¼ Odessa 12
- 120-19. Bruce Moberg- E ½ Malta 30- Remove. Revised work covered under permit #28-20
- 01-20. Paul Strong- E ½ of NW ¼ Big Stone 8
- 04-20. Almond Township- S ½ Almond 28
- 08-20. Vern Johnson- SE ¼ Lower Prior 1
- 10-20. David Botker- SE ¼ Prior 1
- 27-20. Bruce Moberg- N ½ of SE ¼ Malta 30. Release. Signatures Obtained
- 28-20. Bruce Moberg- S ½ of SE ¼ Malta 30. Release. Signatures Obtained
- 37-20. Todd Sandberg- SE ¼ Prior 36
- 38-20. Ryan Gronholz- SW ¼ Akron 14
- 46-20. Prior Township- NW ¼ Prior 13
- 47-20. Todd Sandberg- NE ¼ Prior 35
- 90-20. Glen Radermacher- NE ¼ of SW ¼ Otrej 1
- 97-20. Big Stone Soil and Water Conservation District- SW ¼ of NE ¼ Big Stone 13. Approve permit application for temporary protection of the outlet on Bentsen Lake- M/S/C Bork/ Haugen

UPCOMING EVENTS

UMRWD Regular Meeting – January 12, 2021 – 1:00 p.m.

Haugen adjourned the meeting at 3:21 pm.

Respectfully Submitted by,

Approved by,

Amber Doschadis, Administrator

Gene Meyer, Secretary